



Dr. B. H. Nanwani
Director

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

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Approved by A.I.C.T.E. (Unaided- Private), Affiliated to S. P. Pune University
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Certified by ISO 9001:2015, SPPU Code: IMMPO16030 D.T.E. Institute Code: 6614

Assessment Procedures for Certificate Courses Academic Year: 2020-2021 INDEX

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Sample certificate of all the above-mentioned Certificate Courses. Link:

https://www.svims-edu.in/files/ugd/ba2593_5638f118d8c6418d85dff11cb8b55b8b.pdf



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03-04-2021

Notice No.: 1

Master of Business Administration Academic Year 2020-21 ASSESSMENT NOTIFICATION

Advanced Course in Business Etiquette Course conducted by Sadhu Vaswani Institute of Management Studies for Girls, in collaboration with Image Consultancy (MOU)

All students who have registered for the above course to note:

1. Students should carry college I-cards
2. Report to the institute 15 minutes before time
3. Assessments will carry a total of 50 marks.
4. There will be all Syllabus for assessment

5. Assessment Pattern:

Sr. No.	Assessment Pattern	Marks
1	Presentations	20
	Role Play	10
	Quizzes	10
	Brain Challenges Questions	10
	Total	50

6. Presentations Schedule:

Date: 08-06-2021

Time: 2.00 pm

Room No.: 22

7. Role Play Schedule:

Date: 10-04-2021

Time: 2.00 pm

Room No.: 21

8. Quizzes Schedule:

Date: 22-06-2021

Time: 2.00 pm

Room No.: 24

9. Brain Challenges Questions Schedule

Date: 22-06-2021



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Time: 2.00 pm

Room No.: 23

For any questions regarding the assessments, please do not hesitate to reach out to Ms. Vaishali Patil.

Best of luck for your preparations!

Students to please note that the exam will not be repeated. Those who miss the exam will not be awarded the certificate

Ms. Vaishali Patil

Coordinator -Certificate Course

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6, KOREGAON ROAD, PUNE-411001

Assessment Template

For Certificate Course: Advanced Course in Business Etiquette Course conducted by Sadhu Vaswani Institute of Management Studies for Girls, in collaboration with Image Consultancy (MOU)

Academic Year: 2020-21

Name of the Student:

Date:

Marks: 50

Time:

Question Pattern	Marks	Marks Obtained
Presentations	20	
Role Play	10	
Quizzes	10	
Brain Challenges Questions	10	
Total	50	



Ms. Vaishali Patil

Coordinator -Certificate Course



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6 KOREGAON ROAD, PUNE 411 001

Mark Sheet

Advanced Course in Business Etiquette Course conducted by Sadhu Vaswani Institute of Management Studies for Girls, in collaboration with Image Consultancy (MOU) Academic Year: 2020-21

Enrolled Students: 15

Course Completed students: 15



MIHIKA BHANOT
IMAGE CONSULTANCY

Address: Shop No. 8, Building No. 1, Gera Gardens, Koregaon Park Road, Next to St. Mira's College
Girls Pune, Maharashtra 411001.
Phone: +91 – 9011024407 **Website:** www.mihikabhanot.com **Email:** mbic@mihikabhanot.com

Mark Sheet

Certificate Course: Advanced Course in Business Etiquette (Image Consultancy)

Enrolled Students: 15


Date: 30-06-2021

Course Completed students: 15

Sr No	Roll No	Student Name	Presentations (20 M)	Role Play (10 M)	Quiz (10 M)	Brain Challenges Questions (10 M)	Total (50M)
1	20106	Ms. Gangotri Sandeep Oza	18	8	9	7	42
2	20107	Ms. Raskar Pooja Pandurang	19	9	7	8	43
3	20109	Ms. Manuel Vanessa Vijay	17	8	8	9	42
4	20117	Ms. Chawla Vinita Jeetu	18	9	9	8	44
5	20126	Ms. Kalpana Singh	19	7	7	9	42
6	20129	Ms. Naidu Jayanti Kannadas	18	8	8	8	42
7	20133	Ms. Damini Pramod Pande	19	9	7	9	44
8	20135	Ms. Sayali Vijay Rathod	17	7	9	7	40
9	20136	Ms. Nikita Surendra Wankhede	18	8	8	8	42
10	20138	Ms. Bawane Pradnya Dnyaneshwar	19	9	7	9	44
11	20139	Ms. Chaudhari Shivani Bhaurao	17	7	7	8	39

12	20147	Ms. Gaikwad Manisha Prakash	18	8	8	7	41
13	20150	Ms. Agellu Shruti Sanjay	19	9	9	9	46
14	20160	Ms. Jyotika Makhija	18	8	7	8	41
15	20166	Ms. Preeti Mehta	19	7	7	7	40

Ms. Mihika Bhunot
Stamp & Signature




Ms. Vaishali Patil
Coordinator -Certificate Course



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