

Telephone: 26125679, 26123847

40064447, 40064448

Fax: 91-20-26127474

E-mail: svm.admin@sadhuvaswani.org

SADHU VASWANI MISSION

{Founded by Sadhu T. L. Vaswani}

(Regd. under Indian Societies Act XXI of 1860 and Bombay Public Trusts Act 1950)

10, Sadhu Vaswani Path, Pune 411 001 INDIA

ORDER OF APPOINTMENT

Date: 1/7/10

To,

Dr. B.H. Nanwani

SUB: APPOINTMENT TO THE POST OF "DIRECTOR"

With reference to our advertisement and your application for a faculty position followed by the interview you had with us, we are pleased to appoint you as **Full Time DIRECTOR**, in Sadhu Vaswani Institute of Management Studies, on regular basis on the following terms and conditions:

1. **NATURE OF APPOINTMENT:**

1.3 You will be entitled to applicable Sixth Pay Commission salary norms and admissible allowances.

1.4 You are appointed on full time regular basis initially on probation for a period of two academic year.

2. **LEAVE RULES:** You will be entitled to leave as per prevalent rules.

3. **CONSULTANCY SERVICE / PRACTICE:** You can accept the Consultancy Services / Practice as institutional consultancy only, as per the rules laid down by the Institute in this regard.

4. **JOB PROFILE:** You will engage in lectures as per norms. Your job profile will be decided by the "Management -Sadhu Vaswani Institute of Management Studies" from time to time and the same will be communicated to you.

5. **CONDUCT AND DISCIPLINE:** You are bound by the rules of Conduct and Discipline as applicable and shall follow the rules related to duties laid down.

Certified TRUE COPY
B. H. Nanwani
Dr. B. H. Nanwani
Director
Sadhu Vaswani Institute
of Management Studies, Pune

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- 6.2 Your services may be terminated by either party giving notice in writing for three months or payment of salary in lieu thereof subject to the Management accepting salary in lieu of notice.
- 6.3 During the period of your service you shall not directly or indirectly do such things, which are subversive to the interest of the Trust / University / Institute / Students. SVIMS reserves the right to terminate your employment without notice on grounds of breach of policy or misconduct.
- 6.4 You will not be permitted to undertake any other employment or engage in any external activities of a commercial nature without prior written approval.
- 6.5 You shall submit the certified true copies of relevant testimonials such as birth date certificate, mark sheets, experience certificate, degree certificate, discharge/relieving certificate, last pay drawn certificate, etc., as the case may be, before joining the duties.
- 6.6 You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Institute. It will be presumed that any letter sent by the Registered Post Acknowledgement Due (RPAD) on the address given by you, shall be deemed to have been acknowledged and duly signed by you.
- 6.7 If you are found absent continuously for more than thirty days without prior permission, your services will stand terminated automatically.
- 6.8 Continuation of the job shall be subject to satisfactory completion of probation period of ONE year from the date of joining.
7. This Appointment Order is being sent to you in duplicate. Kindly sign and return one copy in token of your acceptance of the above terms and conditions. You have to communicate your acceptance within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

R. A. Vaswani

Mrs. R.A. Vaswani

Chairperson

Sadhu Vaswani Mission

Certified TRUE COPY

B. S. Anuja
Dr. B. H. Nanwani

Director
Sadhu Vaswani Institute
of Management Studies, Pune

TRUE COPY

B. S. Anuja
B. S. ANUJA
Professor & Head

Department of Production Engineering & Workshop
College of Engineering, Pune-5
(An Autonomous Institute of Govt. of Maharashtra)

University of Pune

Telephone Nos

020- 25691233

25601258

25601259



ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA

Telegraph 'UNIPUNE'

Fax 020-25698007

Website www.unipune.ernet.in

e-mail: dyacademic@unipune.ernet.in

Ref. No. : 200/2009

Date : 24 3 2011

To,
The Secretary,
Sadhu Vaswani Mission,
10, Sadhu Vaswani Path,
Pune - 411 001.

**Sub : Approval to the appointment of Dr. Smt. Nanwani Bhagwanti
as a Director ...**

Ref: No. MBA/2010-11/UNI/04-1, Dated:- 04/02/2011.

Sir,

With reference to your letter mentioned above, I am directed to inform you that the appointment of **Dr. Smt. Nanwani Bhagwanti** is approved as a **Director, W.e.f. 05/02/2011** at Sadhu Vaswani Institute of Management Studies, 10, Sadhu Vaswani Path, Pune - 411 001.

Yours faithfully,

B. H. Nanwani
DR. B. H. NANWANI
DIRECTOR

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS
6, KOREGAON ROAD, PUNE-411 001

[Signature]
Dy. Registrar
(Academic)

Copy to :

- 1) The Director,
Sadhu Vaswani Mission,
Sadhu Vaswani Institute of Management Studies,
10, Sadhu Vaswani Path, Pune - 411 001.
- 2) **Dr. Smt. Nanwani Bhagwanti**
- 3) The Controller of Examinations)
- 4) The Dy. Registrar (Reservation)) University of Pune, Pune-411 007.
- 5) The Asstt. Registrar, (Election Unit))

