

**SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS**

Meeting/Project Name	Anti Ragging Committee Meeting	Academic Year	2022 - 2023
Meeting Facilitator	Dr. B.H. Nanwani	Date	24-04-2023

**CIRCULAR / NOTICE OF THE ANTI - RAGGING MEETING**

You are requested to note that the Anti - Ragging Committee Meeting for the Academic Year 2022- 2023 will be held

on 9th May 2023, Tuesday from 11.00 a.m. onwards in Board Room.

The following Members to please attend the same:

Sr No.	Name of the Member	Designation	Signature / Attendance Remarks
1	Dr. B. H. Nanwani	Head	<i>Bnanwani</i>
2	Dr. Abhijeet Kaiwade	Head of Department	<i>AK</i>
3	Dr. Divya Lakhani	Head of Department	<i>D Lakhani</i>
4	Ms. Vaishali R. Patil	Asst. Professor	<i>V Patil</i>
5	Mr. Vinayak Phule	Registrar	<i>V Phule</i>
6	Ms. Snehalata Vikram Sonawane	Parents Representative	<i>Sonawane</i>
7	Mr. Abhijit Kuchekar	Representative from Media (Sakal Group of Publication)	<i>A Kuchekar</i>
8	Mr. Ishaq Shaikh	President of Pune Youth Foundation (NGO)	<i>Ishaq Shaikh 9/5/23</i>
9	Mr. Vijay Sawant	Representative from Police Administration	<i>Absent</i>
10	Ms. Isha Khandekar	Student Representative (MBA Part II)	<i>Ishakhandekar</i>
11	Ms. Vaibhavi patil	Student Representative (MBA Part I)	<i>V Patil</i>
12	MS. Mrunal Nikam	student Representative (MCA Part I)	<i>M Nikam</i>



**SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS**

<b>Meeting/Project Name</b>	<b>Anti-Ragging Committee Meeting</b>	<b>Meeting Date (DD/MM/YYYY)</b>	9 <sup>th</sup> May 2023
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		

**MEETING AGENDA**

<b>Sr. No.</b>	<b>Topic</b>	<b>Owner</b>	<b>Time</b>
1	Reading the minutes of the previous meeting		
2	To review and report cases of ragging if any		
3	Constitution of the Mentoring Cell for the new batch (2022-2024)		
4	Discussion on the selection and appointment of a student representative from MBA-Part I & MCA-Part I		
5	Discussion on UGC Compliance		
6	Plan for programs in future		
7	Any other matter with the permission of the chair		



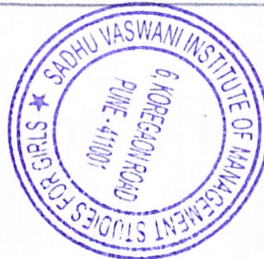
**SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS**

<b>Meeting/Project Name</b>	Anti Ragging Committee Meeting	<b>Academic Year</b>	2022 - 2023
<b>Date of Meeting</b> (DD/MM/YYYY)	09-05-2023	<b>Time</b>	11.00 am onwards
<b>Meeting Facilitator</b>	Dr. B.H. Nanwani		

**ATTENDANCE OF THE MEETING**

A Meeting of the Anti ragging committee members was held on 9th May, 2023 at 11.00 am, under the Chairperson, Dr. B. H. Nanwani (Director, SVIMS) in the Faculty room. The following members were present:

Sr No.	Name	Designation	Sign. / Attendance Remark
1	Dr. B. H. Nanwani	Head	<i>Nanwani</i>
2	Dr. Abhijeet Kaiwade	Head of Department	<i>OK</i>
3	Dr. Divya Lakhani	Head of Department	<i>Lakhani</i>
4	Ms. Vaishali R. Patil	Asst. Professor	<i>Patil</i>
5	Mr. Vinayak Phule	Registrar	
6	Ms. Snehalata Vikram Sonawane	Parents Representative	<i>Sonawane</i>
7	Mr. Abhijit Kuchekar	Representative from Media (Sakal Group of Publication)	<i>Kuchekar</i>
8	Mr. Ishaq Shaikh	President of Pune Youth Foundation (NGO)	<i>Ishaq Shaikh 09/05/23</i>
9	Mr. Vijay Sawant	Representative from Police Administration	<i>Absent</i>
10	Ms. Isha Khandekar	Student Representative (MBA Part II)	<i>Ishakhandekar</i>
11	Ms. Vaibhavi patil	Student Representative (MBA Part I)	<i>Patil</i>
12.	Ms. Arunali Nikam	Student Representative (MCA Part I)	<i>Nikam</i>



**SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS**

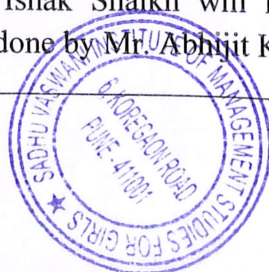
<b>Meeting/Project Name</b>	<b>Anti-Ragging Committee Meeting</b>	<b>Meeting Date (DD/MM/YYYY)</b>	9 <sup>th</sup> May 2023
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		

**MINUTES OF MEETING**

<b>Agenda</b>	<b>Discussion Point</b>
<b>Reading the Minutes of the Previous Meeting</b>	<p>Ms. Vaishali Patil read the minutes of the previous meeting.</p> <p><b>Decision:</b> Anti-Ragging committee members approved the Minutes of the Meeting and Action Taken Report</p>
<b>To Review and Report Cases of Ragging if any</b>	<p>Ms. Vaishali Patil informed the Committee that no ragging cases took place in last semester I and III A.Y. 2022-23.</p> <p>Proposed by: Ms. Vaishali Patil</p> <p>Seconded by: Dr. Divya Lakhani</p>
<b>Constitution of the Mentoring Cell for the new batch (2022-2024)</b>	<p>Ms. Vaishali Patil informed all committee members that mentoring cell is to be constituted. The institute would continue with a 'Buddy System' where 1 student of MBA-Part II will mentor 6 students of MBA-Part I and for which 11 student mentors from MBA-Part II are to be appointed.</p> <p>Dr. Abhijeet Kaiwade suggested that as there is no MCA Second year students 1 student of MBA-Part II will mentor 6 students of MCA-Part I and for which 11 student mentors from MBA-Part II are to be appointed.</p> <p><b>Decision:</b></p> <p>It was decided that students' views should be taken while selecting mentors from MBA Part-II. It was decided that written acceptance would be taken from these students.</p> <p>Proposed by: Ms. Vaishali Patil</p> <p>Seconded by: Dr. Divya Lakhani and Mr. Ishaq Shaikh</p>
<b>Discussion on the selection and appointment of a student</b>	<p>Ms. Vaishali Patil brought up the discussion on the appointment of MBA-Part I and MCA-Part I students' representatives for the Anti-Ragging committee.</p> <p><b>Decision:</b></p>



<b>representative from MBA-Part I &amp; MCA-Part I</b>	<p>Ms. Vaibhavi Patil from MBA Part-I and Ms. Mrunal Nikam was selected as student representatives for Anti-Ragging Committee Cell.</p> <p>Proposed by: Ms. Vaishali Patil</p> <p>Seconded by: Dr. Abhijeet Kaiwade</p>
<b>Discussion on UGC Compliance</b>	<p>Ms. Vaishali Patil suggested that for UGC compliance institute needs to incorporate the following.</p> <ol style="list-style-type: none"> <li>1. The admission brochure should specifically mention that ragging is totally prohibited in the institution, and anyone found guilty of ragging is liable to be punished.</li> <li>2. Admission brochure/prospectus in print or electronic format should carry complete UGC regulations in the context of Anti-Ragging.</li> <li>3. Helpline numbers and institute helpline numbers regarding Anti-Ragging should be published in the admission brochure/prospectus of MBA and MCA.</li> <li>4. At the end of each academic year a letter should be sent to the parents /guardians of the students who are completing their first year in the institution, informing them about these Anti-Ragging regulations and laws for the time being in force prohibiting raging and punishment thereof.</li> </ol> <p><b>Decision:</b></p> <ol style="list-style-type: none"> <li>1. It was decided that in the admission brochure/prospectus, the institute will include point number 1, 2 and 3</li> <li>2. Ms. Vaishali Patil will prepare a letter to be sent to the parents/guardians of the students who are completing their first year in the institution, informing them about these Anti-Ragging regulations and laws for the time being in force prohibiting raging and punishment thereof. It was decided that this letter will be sent to MBA and MCA students by respective faculty mentors.</li> </ol>
<b>Plan for programs in future</b>	<p>Ms. Vaishali Patil suggested that to create awareness about Anti-Ragging among the student we should arrange some programs related to Anti-Ragging.</p> <p>Ms. Isha Khandekar, Student Representative from MBA Part I suggested that a Rally should be arranged in the nearby areas of the institute to create awareness about Anti Ragging</p> <p><b>Decision:</b></p> <p>It was decided that an Anti-Ragging awareness rally will be arranged on 20th May 2023. Mr. Ishak Shaikh will help with the arrangement and media coverage will be done by Mr. Abhijeet Kuchekar.</p>



	<p>Ms. Isha Khandekar, Ms. Vaibhavi Patil and Ms. Mrunal Nikam will prepare posters and banners with the help of students.</p> <p>Proposed by: Ms. Vaishali Patil</p> <p>Seconded by: Dr. Divya Lakhani</p>
Any other matter with the permission of the chair	The meeting was adjourned with the permission of the chair as there was no other agenda to be discussed
Vote of Thanks	Ms. Vaishali Patil ends the meeting with a Vote of Thanks

*B. H. Nanwani*

**Dr B H Nanwani**  
**Director**

**DR. B. H. NANWANI**  
**DIRECTOR**

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR **WOMEN**  
6, KOREGAON ROAD, PUNE-411 001



Action Taken Report: for 9<sup>th</sup> May 2023

Meeting presented on 23 /09 /2023

**SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS**

<b>Meeting/Project Name</b>	<b>Anti-Ragging Committee meeting</b>	<b>Meeting Date (DD/MM/YYYY)</b>	9 <sup>th</sup> May 2023
<b>Meeting Facilitator</b>	<b>Dr. B. H. Nanwani</b>		

**ACTION TAKEN REPORT OF ANTI-RAGGING COMMITTEE MEETING**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Documents</b>
1	<b>Reading the Minutes of the Previous Meeting</b>	Ms. Vaishali Patil read the minutes of meeting and all committee members approved it.
2	<b>To Review and Report Cases of Ragging if any</b>	Ms. Vaishali Patil informed the Committee that no ragging cases took place in last semester I and III A.Y. 2022-23.
3	<b>Constitution of the Mentoring Cell for the new batch (2022-2024)</b>	<b>Refer Annexure</b>
4	<b>Discussion on the selection and appointment of a student representative from MBA-Part I &amp; MCA-Part I</b>	Ms. Vaibhavi Patil from MBA Part-I and Ms. Mrunal Nikam were selected as student representatives for Anti-Ragging Committee Cell.
5	<b>Discussion on UGC Compliance</b>	<ol style="list-style-type: none"><li>1. In admission brochure mentioned that ragging is totally prohibited in the institution, and anyone found guilty of ragging is liable to be punished.</li><li>2. In the Admission brochure/prospectus in print or electronic format included complete UGC regulations in the context of Anti-Ragging.</li><li>3. Helpline numbers and institute helpline numbers regarding Anti- Ragging published in the admission brochure/prospectus of MBA and MCA.</li><li>4. At the end of the academic year a letter is sent to the parents /guardians of</li></ol>



		the students who are completing their first year in the institution, informing them about these Anti-Ragging regulations and laws for the time being in force prohibiting ragging and punishment thereof.
6.	<b>Plan for programs in future</b>	Anti-Ragging awareness rally arranged on 20th May 2023. Mr. Ishak Shaikh helped with the arrangements. Media coverage is done by Mr. Abhijit Kuchekar

*B. H. Nanwani*

**Dr B H Nanwani**

**Director**

**DR. B. H. NANWANI**  
DIRECTOR

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS  
6, KOREGAON ROAD, PUNE-411 001





**SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS**

Meeting/Project Name	Anti-Ragging Committee Meeting	Academic Year	2022-23
Meeting Facilitator	Dr. B. H. Nanwani	Date	16/08/2022

**CIRCULAR / NOTICE OF THE ANTI-RAGGING MEETING**

You are requested to note that the Anti-Ragging Committee Meeting for the Academic Year 2022-23 will be held on 24<sup>th</sup> August 2022, from 3.00pm onwards in Board Room.

The following Members to please attend the same:

Sr. No.	Name of the Member	Designation	Signature / Attendance Remarks
1	Dr. B. H. Nanwani	Head of the Institution (Director)	<i>Bnanwani</i>
2	Dr. Abhijeet Kaiwade	Head of Department	<i>AK</i>
3	Dr. Divya Lakhani	Head of Department	<i>Dlakhani</i>
4	Ms. Vaishali R. Patil	Asst. Professor	<i>VPatil</i>
5	Mr. Vinayak Phule	Registrar	<i>VPhule</i>
6	Ms. Snehalata Vikram Sonawane	Parents Representative	<i>Sonawane</i>
7	Mr. Anup Satphale	Senior Correspondent (Times Group)	Absent
8	Mr. Isak Shaikh	President of Pune Youth Foundation (NGO)	<i>Isak</i>
9	Mr. Vijay Sawant	Representative from Police Administration	Absent
10	Ms. Shraddha Shinde	Student Representative (MBA Part II)	MS Teams.
11	Ms. Isha Khandekar	Student Representative (MBA Part I)	<i>Ishakhandekar</i>



<b>SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS</b>			
<b>Meeting/Project Name</b>	<b>Anti-Ragging Committee Meeting</b>	<b>Meeting Date (DD/MM/YYYY)</b>	24 <sup>th</sup> August 2022
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		
<b>MEETING AGENDA</b>			
<b>Sr. No.</b>	<b>Topic</b>	<b>Owner</b>	<b>Time</b>
1	Reading the minutes of the previous meeting		
2	To review and report cases of ragging if any		
3	Appointment of new members owing to the ending of the term of appointment		
4	Plan for programs in future		
5	Any other matter with the permission of the chair		



### SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

Meeting/Project Name	Anti-Ragging Committee Meeting	Academic Year	2022-23
Date of Meeting (DD/MM/YY)	24-08-2022	Time	3.00pm onwards
Meeting Facilitator	Dr. B. H. Nanwani		

#### ATTENDANCE OF THE MEETING

A meeting of the Anti-ragging Committee members was held on 24<sup>th</sup> August 2022 at 3.00 pm, under the chairperson, Dr. B.H. Nanwani (Director, SVIMS) in the board room.

The following Members were present:

Sr. No.	Name of the Member	Designation	Signature / Attendance Remarks
1	Dr. B. H. Nanwani	Head of the Institution (Director)	<i>Bnanwani</i>
2	Dr. Abhijeet Kaiwade	Head of Department	<i>AK</i>
3	Dr. Divya Lakhani	Head of Department	<i>D Lakhani</i>
4	Ms. Vaishali R. Patil	Asst. Professor	<i>V Patil</i>
5	Mr. Vinayak Phule	Registrar	<i>V Phule</i>
6	Ms. Snehalata Vikram Sonawane	Parents Representative	<i>Sonawane</i>
7	Mr. Anup Satphale	Senior Correspondent (Times Group)	Absent
8	Mr. Isak Shaikh	President of Pune Youth Foundation (NGO)	<i>Isak Shaikh</i>
9	Mr. Vijay Sawant	Representative from Police Administration	Absent
10	Ms. Shraddha Shinde	Student Representative (MBA Part II)	MS. Teams
11	Ms. Isha Khandekar	Student Representative (MBA Part I)	<i>Ishakhandekar</i>



**SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS**

Meeting/Project Name	Anti-Ragging Committee Meeting	Meeting Date (DD/MM/YYYY)	24 <sup>th</sup> August 2022
Meeting Facilitator	Dr. B. H. Nanwani		

**MINUTES OF MEETING**

Agenda	Discussion Point
Reading the Minutes of the Previous Meeting	Ms. Vaishali Patil read the minutes of the previous meeting. <b>Decision:</b> Anti-Ragging committee members approved the Minutes of the Meeting and Action Taken Report
To Review and Report Cases of Ragging if any	Ms. Vaishali Patil informed the Committee that there no ragging cases had taken place in last semester II and IV A.Y. 2022.  Proposed by: Ms. Vaishali Patil  Seconded by: Dr. Divya Lakhani
Appointment of New Members Owing to the ending of the Term of Appointment	Dr. Divya Lakhani informed the Committee that Mr. Anup Satphale, who is a member of the Anti-Ragging Committee, and Senior Correspondent from Pune Mirror, has completed the term and currently he is not associated with the media group. As such, we need to search for another member from the media as a representative. Mr. Shaikh said he knows one person from the media group of Sakal, and he will request him to represent our Institute.  <b>Decision:</b>  It was decided that Mr. Shaikh will contact the person who is working with the Sakal Media group and invite him to be a part of the committee.  Proposed by: Dr. Divya Lakhani  Seconded by: Ms. Vaishali Patil
Plan for Programs in Future	Ms. Vaishali Patil suggested that to create awareness about anti-ragging among the student we should arrange some programs related to Anti Ragging.  Ms. Isha Khandekar, Student Representative from MBA Part I suggested that a webinar should be arranged to create awareness about Anti Ragging.



	<p>Dr. Nanwani suggested that during the Induction Program, on 5<sup>th</sup> or 6<sup>th</sup> day students should be informed about the consequences of Anti-Ragging. At the same time, Quiz should be conducted in the Induction program.</p> <p>Dr. Nanwani also suggested that an undertaking from Buddy should be taken, stating that nobody faced any problem of ragging at the institute.</p> <p><b>Decision:</b></p> <p>It was decided that Isha Khandekar and Shradha Shinde will prepare quiz questions. It would be conducted in the Induction program.</p> <p>Ms. Vaishali Patil and Dr. Divya Lakhani will prepare a note on the consequences of Anti Ragging, and it should be communicated in Induction Program. Apart from this, Guest sessions can be arranged for the same topic in Induction Program.</p> <p>Proposed by: Ms. Vaishali Patil</p> <p>Seconded by: Mr. Ishaq Shaikh</p>
<p><b>Any other matter with the permission of the Chair</b></p>	<p>The meeting was adjourned with the permission of the chair as there was no other agenda to be discussed</p>
<p><b>Vote of Thanks</b></p>	<p>Ms. Vaishali Patil ends the meeting with a Vote of Thanks</p>

*B. Nanwani*

**Dr B H Nanwani**  
Director

**DR. B. H. NANWANI**  
DIRECTOR

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS  
6, KOREGAON ROAD, PUNE-411 001



DR. B. H. NANWANI  
DIRECTOR  
SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS  
6, KOREGAON ROAD, PUNE-411 001

Action Taken Report: for 24<sup>th</sup> August 2022

Meeting presented on 09 /05 /2023

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS			
Meeting/Project Name	Anti-Ragging Committee meeting	Meeting Date (DD/MM/YYYY)	24-08-2022
Meeting Facilitator	Dr. B. H. Nanwani		
ACTION TAKEN REPORT OF ANTI-RAGGING COMMITTEE MEETING			
Sr. No.	Particulars	Documents / link	
1	Reading the Minutes of the Previous Meeting	Ms. Vaishali Patil read the minutes of meeting and all committee members approved it.	
2	Appointment of New Members Owing to the ending of the Term of Appointment	Mr. Abhijeet Kuchekar (Stringer) has been appointed as a media representative from Sakal.	
3.	Plan for Programs in Future	<p>To create awareness among the students the following programs were arranged:</p> <ol style="list-style-type: none"><li>1. Session on the Consequences of Anti-Ragging was conducted in Induction Program by Ms. Vaishali Patil</li><li>2. Anti Ragging Skit Competition was conducted. A total of 7 groups participated. The winning team is as follows:<ul style="list-style-type: none"><li>• Ms. Sakshi Gandhi</li><li>• Ms. Priya Vishwakarma</li><li>• Ms. Priya Popale</li><li>• Ms. Samiksha Vathare</li><li>• Ms. Vrushali Patil</li></ul></li><li>4. Anti Ragging quiz was conducted in the Induction program.</li><li>5. Undertaking from Buddy was taken.</li></ol>	

*B. Nanwani*  
Dr B H Nanwani

Director  
**DR. B. H. NANWANI**  
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