

| SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS |   |                   |             |
|---|---|-------------------|-------------|
| Meeting/Project Name                                    | Internal Committee,<br>SVIMS - Women's Sexual<br>Harassment | Academic Year     | 2021 - 2022 |
| Meeting Facilitator                                     | Dr. B. H. Nanwani   | Date (DD/MM/YYYY) | 8/3/2022    |

**CIRCULAR / NOTICE OF THE IC MEETING**

You are requested to note that the Internal Committee (IC) Meeting for the Academic Year 2021 – 2022 will be held on 10th Mar. 2022 from 11 a.m. onwards, at the Board Room in Director's Cabin and Microsoft Teams Online Platform. **The following Members to please attend the same:**

| Sr. No. | Name of the Member       | Designation                 | Signature / Attendance Remarks |
|---------|--------------------------|-----------------------------|--------------------------------|
| 1       | Dr. Abhijeet Kaiwade     | Secretary                   |                                |
| 2       | Dr. Divya Yogesh Lakhani | Faculty Member              |                                |
| 3       | Ms. Vaishali R. Patil    | Faculty Member              |                                |
| 4       | Ms. Sonali Joshi         | Faculty Member              |                                |
| 5       | Mr. Vinayak Phule        | Member - Non Teaching Staff |                                |
| 6       | Ms. Adolphina Samuel     | Member - Non Teaching Staff |                                |

Dr. B. H. Nanwani  
Director

**DR. B. H. NANWANI**  
DIRECTOR

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS  
6, KOREGAON ROAD, PUNE-411 001



| <b>SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS</b> |   |                                      |            |
|--|---|--------------------------------------|------------|
| <b>Meeting/Project Name</b>                                    | Internal Committee,<br>SVIMS - Women's<br>Sexual Harassment | <b>Meeting Date<br/>(DD/MM/YYYY)</b> | 10/03/2022 |
| <b>Meeting Facilitator</b>                                     | Dr. B. H. Nanwani   |                                      |            |
| <b>MEETING AGENDA</b>  |   |                                      |            |
| <b>Sr. No</b>  | <b>Topic</b>  |                                      |            |
| 1  | Welcome and initiation of New Members in the Committee      |                                      |            |
| 2  | Presenting Gender Sensitization Plan 2022- 2023             |                                      |            |
| 3  | Proposed Programs for the Year                              |                                      |            |
| 4  | Any other point with permission of the Chair                |                                      |            |





**SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS**

|                              |   |               |                    |
|------------------------------|---|---------------|--------------------|
| Meeting/Project Name         | Internal Committee, SVIMS - Women's Sexual Harassment | Academic Year | 2021 - 2022        |
| Date of Meeting (DD/MM/YYYY) | 10/3/2022   | Time          | 11.00 a.m. onwards |
| Meeting Facilitator          | Dr. B. H. Nanwani                                     |               |                    |

**ATTENDENCE OF THE MEETING**

A Meeting of the Internal Complaints Committee was held on 10/03/2022 at 11.00 am, under the Chairperson, Dr. B. H. Nanwani (Director, SVIMS) on Microsoft Teams. The following members were present:

| Sr No. |                          | Department/Division  | Sign. / Attendance Remark |
|--------|--------------------------|--|---------------------------|
| 1      | Dr. B. H. Nanwani        | Chairperson  | <i>Bnanwani</i>           |
| 2      | Dr. Abhijeet Kaiwade     | Secretary  | <i>OK</i>                 |
| 3      | Dr. Divya Yogesh Lakhani | Faculty Member   | <i>Dilakhani</i>          |
| 4      | Ms. Vaishali R. Patil    | Faculty Member   | <i>Vaishali</i>           |
| 5      | Ms. Sonali Joshi         | Faculty Member   | <i>Sonali Joshi</i>       |
| 6      | Mr. Vinayak Phule        | Member - Non Teaching Staff  | <i>Vinayak</i>            |
| 7      | Ms. Adolphina Samuel     | Member - Non Teaching Staff  | <i>Samuel</i>             |
| 8      | Adv. [Dr.] Ruby Chhatwal | Legal Aid Counsel for Juvenile Court [Yerwada Jail, Pune]<br>Family Counsellor and Social Activist | Microsoft Teams           |
| 9      | Ms. Shraddha Shinde      | President Students' Council  | <i>Shinde</i>             |
| 10     | Ms. Deepali Chanchlani   | MBA II Year Class Representative   | <i>Deepali</i>            |
| 11     | Ms. Rajsee Sarwate       | MBA I Year Student   | <i>Rajsee</i>             |





| SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS |  |                              |            |
|---|--|------------------------------|------------|
| Meeting/Project Name                                    | Internal Committee,<br>SVIMS - Women's<br>Sexual Harassment  | Meeting Date<br>(DD/MM/YYYY) | 10/03/2022 |
| Meeting Facilitator                                     | Dr. B. H. Nanwani  |                              |            |
| MINUTES OF MEETING                                      |  |                              |            |
| Welcome and initiation of New Members in the Committee  | The Chairperson welcomed the new members to the Committee. The members who were welcomed are: <ul style="list-style-type: none"> <li>i. Dr. Divya Lakhani - Faculty Member</li> <li>ii. Ms. Sonali Joshi - Faculty Member</li> <li>iii. Ms. Shraddha Shinde - President Students' Council</li> <li>iv. Ms. Rajsee Sarwate - MBA I Year Student</li> <li>v. Ms. Deepali Chanchlani - MBA II Year Class Representative</li> </ul>  |                              |            |
| Presenting Gender Sensitization Plan 2022-2023          | Ms. Sonali Joshi shared with the Committee about the Gender Sensitization Plan for AY 2022. The formulation of the plan is in progress and the Committee shall be timely updated about its progress. The programs that are proposed to be included in the plan were shared with the Committee  |                              |            |
| Proposed Programs for the Year                          | The programs proposed to be held in the AY 2022 are(not limited to) as follows: <ul style="list-style-type: none"> <li>• Training program for Boys and Men on respecting Women and domestic violence [within Institute and on the same at Sant Gadge Maharaj Vasti]</li> <li>• Guest Session by Ms. Purva SKK, Dance Exponent and Founder, Shobhaniya Kala Kendra</li> <li>• Self-defense Certificate Course / 10-hour Workshop in Taekwondo</li> <li>• Relevant activities on POSH training for MBA Part I</li> </ul>   |                              |            |
| Any Other Point with Permission of the Chair            | With the Chairperson's permission, Ms. Sonali Joshi invited the Committee members for their suggestions / guidance. The suggestions that were given are as below: <ul style="list-style-type: none"> <li>• Ms. Shraddha Shinde suggested about visiting NGOs that work towards providing a better life to small children. The SVIMS volunteers can conduct sessions on "good touch, bad touch", on respecting women and being their support.</li> <li>• Dr. Abhijeet Kaiwade shared that a program shall be planned soon with Women and Child Development, Pune and Baramati. The officials have asked to be approached in April 2022 for the same.</li> <li>• Ms. Deepali Chanchlani opined that SVIMS volunteers can reach out to small villages on the outskirts of Pune where the women and children do not have many facilities and sessions can be conducted there to help them and train them against sexual harassment.</li> <li>• Director SVIMS, Dr. BH Nanwani suggested that self-defense classes can be held for children at NGOs such as MAHER. She also encouraged the faculty to join a course in POSH and become members on the Boards of various companies and / or explore the avenues of consultancy.</li> </ul> |                              |            |
| Vote of Thanks  | With the permission of the Chair, the meeting concluded with a vote of thanks by Ms. Sonali Joshi  |                              |            |

*B. Nanwani*  
Dr. B H Nanwani

Director

**DR. B. H. NANWANI**







195, Vasani Nagar, Koregaon Park, Pune, Maharashtra 411001, India  
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2022-03-10(Thu) 11:27(am)



195, Vasani Nagar, Koregaon Park, Pune, Maharashtra 411001, India  
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