

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS			
Meeting/Project Name	Grievance Redressal Committee	Academic Year	2021-2022
Meeting Facilitator	Dr. B. H. Nanwani	Date (DD/MM/YYYY)	08/10/2021

CIRCULAR / NOTICE OF THE GRIEVANCE REDRESSAL COMMITTEE MEETING

You are requested to note that the Grievance Redressal Committee Meeting for the Academic Year 2021-2022 will be held on 20/10/2021 in the Board Room in the Director's Office at 1.00 p.m. The following Members to please attend the same:

Sr. No	Name of the Member	Designation	Signature/Attendance Remarks
1	Dr. B. H. Nanwani	Chairperson	<i>B. Nanwani</i>
2	Dr. Abhijeet Kaiwade	Head of Department	<i>AK</i>
3	Ms. Vaishali R Patil	Asst. Prof	<i>V. Patil</i>
4	Mr. Vinayak Phule	Registrar	
5	Ms. Deepali Chanchlani	Student Representative, MBA Part 2	<i>Deepali</i>



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MEETING AGENDA			
Sr. No	Topic		
1	Reading and confirming minutes and Action taken report of the previous meeting		
2	Action on Grievances Received, if any		
3	Initiatives for raising awareness about Grievance Redressal Mechanism		
4	Any other matter with the permission of chair		



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ATTENDANCE OF THE MEETING			

A Meeting of the Grievance Redressal Committee was held on 20/10/2021 at 1.00 pm, under the Chairperson, Dr. B.H. Nanwani (Director, SVIMS). The following members were present:

Sr. No	Name of the Member	Designation	Signature/Attendance Remarks
1	Dr. B. H. Nanwani	Chairperson	<i>B. Nanwani</i>
2	Dr. Abhijeet Kaiwade	Head of Department	<i>Abhijeet Kaiwade</i>
3	Ms. Vaishali R Patil	Asst. Prof	<i>Vaishali R Patil</i>
4	Mr. Vinayak Phule	Registrar	
5	Ms. Deepali Chanchlani	Student Representative, MBA Part 2	<i>Deepali</i>



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MINUTES OF MEETING

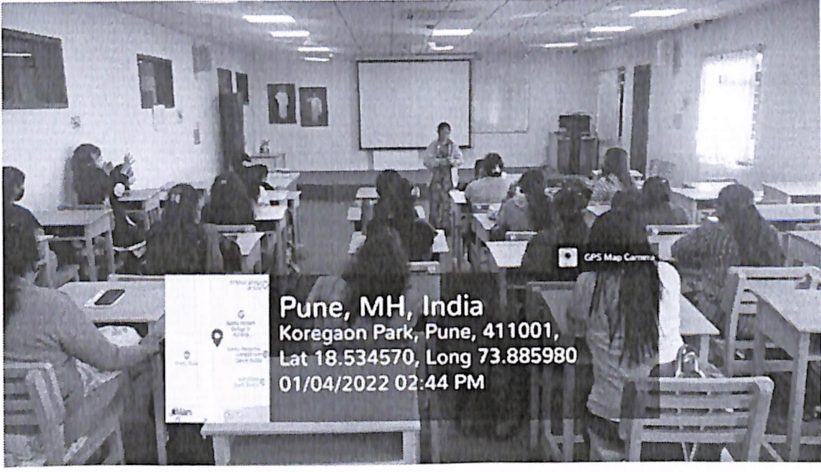
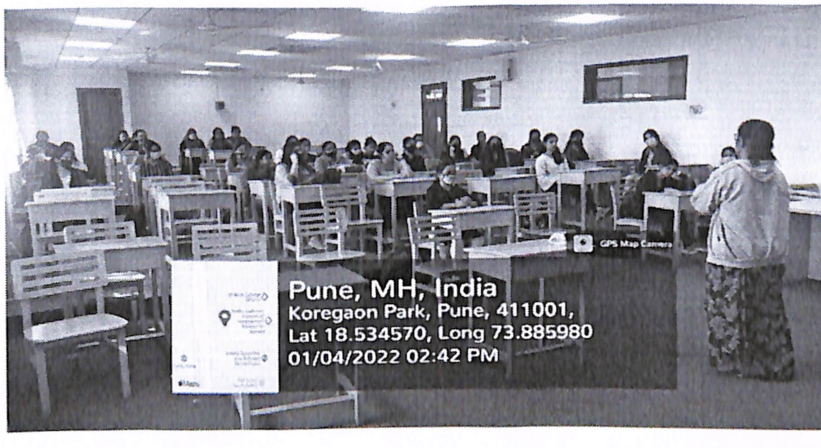
Sr. No.	Agenda Points	Discussion and Decision
1	ATR of previous meeting	The Committee reviewed the Minutes and Action Taken Report of the previous meeting and approved the same.
2	Action on Grievances received, if any	According to information from Mr. Vinayak Phule, the Incharge of the grievance registry. There were no grievances registered for AY 2020-21.
3	Initiatives for raising awareness about Grievance Redressal Mechanism	Discussion: Ms. Vaishali Patil proposed that information about the GRM should be given during the Induction Program to the students. This was seconded by Ms. Deepali Chanchlani. Decision: The Committee instructed Dr. Abhijeet Kaiwade to incorporate this suggestion.
4	Vote of Thanks	As there was no other agenda to be discussed the meeting was adjourned with the vote of thanks that was given by Dr. Abhijeet Kaiwade.

B. H. Nanwani
Dr. B H Nanwani
Chairperson

DR. B. H. NANWANI
DIRECTOR

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS
6, KOREGAON ROAD, PUNE-411 001



SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS			
Meeting/Project Name	Grievance Redressal Committee	Meeting Date (DD/MM/YYYY)	16/11/2022
Meeting Facilitator	Dr. B. H. Nanwani		
ACTION TAKEN REPORT			
Action on Grievances received, if any	Dr. Abhijeet Kaiwade informed the members that there were no grievances filed by the students in the year 2020-21.		
Initiatives for raising awareness about Grievance Redressal Mechanism	<p>During the Induction Program of MBA Batch of 2022-2024, Dr. Divya Lakhani informed the students about the Grievance Redressal Mechanism available at the institute. She also informed the students that the details are also available on Institute Website.</p>  <p>Pune, MH, India Koregaon Park, Pune, 411001, Lat 18.534570, Long 73.885980 01/04/2022 02:44 PM</p>  <p>Pune, MH, India Koregaon Park, Pune, 411001, Lat 18.534570, Long 73.885980 01/04/2022 02:42 PM</p>		

B. Nanwani
Dr. B H Nanwani
Chairperson

DR. B. H. NANWANI
DIRECTOR
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