

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

Unaided- Private, Linguistic Minority (Sindhi) Institute Approved by A.I.C.T.E. Certified under ISO 9001:2015

Dr. B. H. Nanwani Director Affiliated to Savitribai Phule Pune University, NAAC Accredited with "B+" Grade **Institute Codes:** SPPU: IMMP016030, D.T.E.: 6614, AISHE: C-44578, AICTE: 1-21641511

	CRITERION – VI
KEY INDICATOR	6.2: Strategy Development and Deployment
METRIC NO.	6.2.2: Institution Implements E-Governance in its Operations

E-Governance Report



SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

6, Koregaon Road, Pune – 411001. Ph. 020-26054471/91 Fax: 020-26054481 Approved by A.I.C.T.E. (Unaided- Private), Affiliated to S. P. Pune University Website: <u>www.svims-pune.edu.in</u> Email: <u>director@svims-pune.edu.in</u>,

Dr. B. H. Nanwani Director

Certified by ISO 9001:2015, SPPU Code: IMMP016030 D.T.E. Institute Code: 6614

Annual E-Governance Report 2018-19

To bring about transparency, accountability, faster information transfer, the Institute practices information technology in its area of operations. The details are:

- Admission for MBA Program through Centralized Admission Process (CAP) is done on Admission Portal of State CET Cell, Maharashtra.
- 2) PhD Registrations done on online basis.
- 3) Faculty Profile updated through BCUD Login of Savitribai Phule Pune University.
- 4) Internal communication via email, text and WhatsApp messages.
- 5) All important notices to students, staff are messaged through WhatsApp Groups.
- 6) Biometric Attendance.
- 7) WiFi Facility.
- 8) CCTV Cameras at vantage points.
- 9) Use of Tally Software in Finance and Accounts Department.
- 10) Student Scholarship Application is done online through Government Portal.
- Lecture Capture System to record the lectures. These are available for students' use for revision during the exams, and also if they missed the lectures.
- 12) University Examination:
 - a. Exam forms are filled out online by students.
 - b. Internal marks filled on SPPU Portal by faculty.
 - c. One of the components of University Examination is Online MCQ Examination having a weightage of 20 Marks. This was conducted successfully.

13) Introduced In-House Software:

- Document Management System for storing office documents like Marksheet, Memorandum of Understanding
- b. Repository of Meeting Documents

annour Dr. B H-Nanwani

Director DR. B. H. NANWANI DIRECTOR SADHU MASWAM ILSTITUTE OF MARAGEMENT STUDIES FOR GHLS 4 KEYE CAN BOND Public 411 901



CHAIRPERSON R. A. Vasturani

SADHU VASWANI MISSION

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ent Transaction Date	Current	Admission	Status	Statistical	Report (Clas	ss Wise)	Caste (Category Wis	e Summary	Fee	Category W	ise Sumn
Admission	Fee Summ	ary				Library Status				B	inthday	
		Grant	1.8.1000		Non-Grant	1		P.N.G.			Total	
Particulars	Actual	Received	Pending	Actual	Received	Pending	Actual	Received	Pending	Actual	Received	Pending
M.B.AI (REGUL	0	0	0	3979808	3813420	232555	0	0	0	3979808	3813420	23255
OPEN - MS	0	0	0	2680832	2448277	232555	0	0	0	2680832	2448277	23255
OPEN - OMS	0	0	0	714132	714132	0	0	0	0	714132	714132	
E.B.C.	0	0	0	495132	495132	0	0	0	0	495132	495132	
OBC FREESH	0	0	0	45012	45012	0	0	0	0	45012	45012	
NT FREESHI	0	0	0	11175	11175	0	0	0	0	11175	11175	
SC FREESHI	0	0	0	33525	99692	0	0	0	0	33525	99692	
M.B.AII (REGU	0	0	0	3598668	3441183	253819	0	0	0	3598668	3441183	25381
OPEN - MS	0	0	0	2316909	2192379	220864	0	0	0	2316909	2192379	22086
OPEN - OMS	0	0	0	448434	448434	0	0	0	0	448434	448434	
E.B.C.	0	0	0	747390	714435	32955	0	0	0	747390	714435	3295
OBC FREESH	0	0	0	41785	41785	0	0	0	0	41785	41785	
SC SCHOLAR	0	0	0	35320	35320	0	0	0	0	35320	35320	
SC FREESHI	0	0	0	8830	8830	0	0	0	0	8830	8830	
Total=>	0	0		7578476	7254603	486374	0	0	0	7578476	7254603	

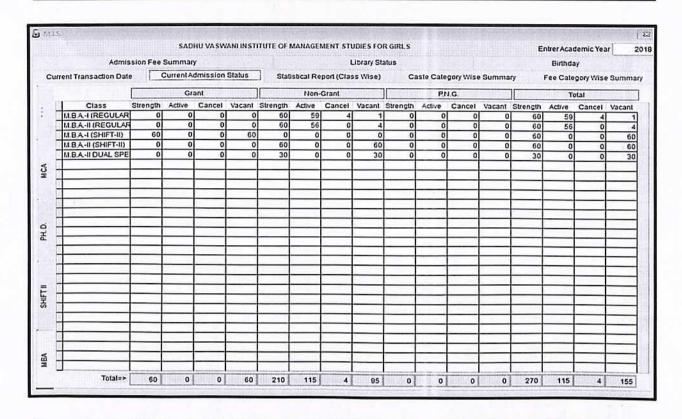
Admission Fee Summary for 2018-19

Library Status for 2018-19

	SADHU VA SWANI IN STIT	UTE OF MANAGEMENT S	TUDIES FOR G	IRL S	Entrer Academic Year	1
urrent Transaction Date	Current Admission Status	Statistical Report (Cla	ass Wise)	Caste Calegory Wise Summary	Fee Category Wise	Summa
Admission	Fee Summary		Library Statu		Birthday	
	Particulars	No.		Particulars	Am	ount
MEMBERS			PURCHA	SED BOOKS (Actual Cost)		
Student	VII.	449	This Y	ear's Text		
Employee		34	This Y	ear's Reference		
Other			This Y	ear's Total		
Total		483	Overal	Text	130	697.00
	A state of the second stat		Overal	Reference		074.16
CIRCULATION	State of the second second second		Overal	Total	2300	441.16
Today's Issued			PURCHA	SED BOOKS (Discounted Cost)		
Today's Reference W	ork		This Y	ear's Text		
Today's Circulation			This Y	ear's Reference		100
Overall Issued		980		ear's Total		
Overall Reference Wo	ork		Overal		127	018.00
Overall Circulation	and the second second second	981		Reference	1526	609.17
	man and the second s		Overal	Total	1893	255.34
PURCHASED BOOKS (Count)		10			1
This Year's Text				OOKS (Actual Cost)	a management of the second	1.3
This Year's Reference	9			ears Text	and the second	
This Year's Total				ear's Reference	and the second second second	1
Overall Text		429		ears Total		
Overall Reference		4962	Overal			
Overall Total		6236		Reference	83	515.00
		the second second	Overal	Total		921.00
GRATIS BOOKS (Count)						
This Year's Text				SED & GRATIS PERIODICALS (Cost)		- 7
This Year's Reference	6			National	43	2758 00
This Year's Total			Overal	International		110.00
Overall Text		10	Overal	Total		868.00
Overall Reference		539	1	and the second se		
Overall Total		641	10		The second second second second	

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Admission Status for 2018-19



Statistical Report - Class wise for 2018-19

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	Adm	ission	Fee Su	ummar	Y				1.1.1.1	2219			y Status	5							Birthd	ay		
rer	nt Transaction Da	ato	Cu	urrentA	dmiss	ion Sta	atus		Statistic	al Rep	ort (Cla	ISS Wi	se)	c	Caste C	ategory	/Wise!	Summ	ary	F	ee Cate	egory V	vise Su	mm
		Г	Gene	der	Rur	ral	Urb	an	Unem	nploy.	Emplo	oyed	Busin	ess	Agricu	Iturist	N.S.	S.	N.C.	c.	M.s	s.	O.M.	S.
Г	Class	Adm.	М	F	M	F	м	F	M	F	M	F	M	F	M	F	М	F	м	F	М	F	м	F
T	BA-I (REGULA	59	0	59	0	0	0	0	0 0	1	0	0	0	0		0	0	0	0	ol	0	47	o	-
T	BA-II (REGUL	56	0	56	0	0	0	0	0 0	28	0	0	0	3			0	0	0	0	0	48	0	-
	I.B.A.I (SHIFT-II)	0	0	0	0	0	0	0	0 0	0	0	0	0	0	0 0		0	0	0	0	0	0	0	-
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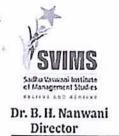
Caste Category Wise Summary for 2018-19

		SA	DHU VASWAN	INSTITUT	E OF MANA	GEMENT STUD	DIES FOR GI	RLS			Entrer	Academic Yea	1 2
	Admission i	Fee Summa	ury			u	ibrary Status				Bi	nhday	
Current T	Transaction Date	Current	Admission St	atus	Statistical	Report (Class	s Wise)	Caste C	ategory Wise	e Summary	Fee	Category Wise	Summa
	[internation in	Grant			Non-Grant			P.N.G.		GINE OF	Total	
T	Particulars	Male	Female	Total	Lisle	Female	Total	Male	Female	Total	Male	Female	Total
M.B	A I (REGUL	0	0	0	0	59	59	0	0	0	0	59	59
0	OPEN	0	0	0	0	48	48	0	0	0	0	48	48
S	SEBC-MARAT	0	0	0	0	0	0	0	0	0	0	0	0
	D.B.C.	0	0	0	0	6	6	0	0	0	0	6	6
1 5	S.C.	0	0	0	0	4	4	0	0	0	0	4	4
1 5	S.T.	0	0	0	0	0	0	0	0	0	0	0	0
1	V.T.B.	0	0	0	0	0	0	0	0	0	0	0	0
1	I.T.C.	0	0	0	0	0	0	0	0	0	0	0	0
11	I.T.D.	0	0	0	0	0	0	0	0	0	0	0	0
V	/J.	0	0	0	0	1	1	0	0	0	0	1	
S	S.B.C.	0	0	0	0	0	0	0	0	0	0	0	0
M.B	B.AII (REGU	0	0	0	0	56	56	0	0	0	0	56	56
	OPEN	0	0	0	0	45	45	0	0	0	0	45	45
S	SEBC-MARAT	0	0	0	0	0	0	0	0	0	0	0	C
	D.B.C.	0	0	0	0	2	2	0	0	0	0	2	2
-	3.C.	0	0	0	0	8	8	0	0	0	0	8	8
_	B.T.	0	0	0	0	0	0	0	0	0	0	0	0
_	1.T.B.	0	0	0	0	0	0	0	0	0	0	0	0
-	N.T.C.	0	0	0	0	1	1	0	0	0	0	1	1
_	I.T.D.	0	0	0	0	0	0	0	0	0	0	0	0
	I.J.	0	0	0	0	0	0	0	0	0	0	0	0
	S.B.C.	0	0	0	0	0	0	0	0	0	0	0	0
_	AI (SHIFT	0	0	0	0	0	0	0	0	0	0	0	(
_	DPEN	0	0	0	0	0	0	0	0	0	0	0	(
_	SEBC-MARAT	0	0	0	0	0	0	0	0	0	0	0	0
	D.B.C.	0	0	0	0	0	0	0	0	0	0	0	C
S	3.C.	0	0	0	0	0	0	0	0	0	0	0	(
	Total=>	0	0	0	0	115	115	0	0	0	0	115	115

Fees Category Wise Summary for 2018-19

Grant Non-Grant PN.G. Total Mate Female Total Mate Female <td< th=""><th></th><th>SA</th><th>ADHU VASWAM</th><th>AINSTITUT</th><th>E OF MANAG</th><th>GEMENT STU</th><th>DIES FOR GI</th><th>RLS</th><th></th><th></th><th>Entrer</th><th>Academic Ye</th><th>ar 2</th></td<>		SA	ADHU VASWAM	AINSTITUT	E OF MANAG	GEMENT STU	DIES FOR GI	RLS			Entrer	Academic Ye	ar 2
Grant Non-Grant PLLG. Total Male Female Male	Admission	Fee Summ	ary			U	ibrary Status	,			Bi	nhday	
Particulars Male Female Total	urrent Transaction Date	Current	Admission SI	tatus	Statistical	Report (Clas	s Wise)	Caste C	Category Wisr	e Summary	Fee	Category Wis	e Summar
MBAUREQUL 0 0 0 0 59 59 0 0 0 0 34 OPEN-MS 0		THE REAL PROPERTY AND INCOME.	Grant	1		Non-Grant			P.N.G.		(ESCIPTION)	Total	
Instruct Image: Constraint of the second secon	Particulars	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
OPEN-MS 0 0 0 34 34 0 0 0 34 OPEN-OMS 0	M.B.AI (REGUL	0	0	0	0	59	59	0	0	0	0	59	59
OPEN-SIGN O		0	0	0	0	34	34	0	0	0	0	34	34
INCRUSING 0	OPEN - OMS	0	0	0	0	9	9	0	0	0	0	9	9
OLUMON O <td>PROVISSION</td> <td>0</td>	PROVISSION	0	0	0	0	0	0	0	0	0	0	0	0
LIS-TFWS 0 11 0	OPEN-MS-W	0	0	0	0	0	0	0	0	0	0	0	0
OBC SCHOLA O <tho< td=""><td></td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tho<>		0	0	0	0	0	0	0	0	0	0	0	0
OBC FREESH 0 0 0 1 1 0 0 0 1 NT FREESHI 0 0 0 0 1 1 0 0 0 1 NT SCHOLER 0	E.B.C.	0	0	0	0	11	11	0	0	0	0	11	11
OBC FREESH 0 0 0 1 1 0 0 0 1 NT FREESHI 0 0 0 0 1 1 0 0 0 1 NT SCHOLER 0	OBC SCHOLA	0	0	0	0	0	0	0	0	0	0	0	0
NT FREESHI 0 0 0 1 1 0 0 0 1 NT SCHOLER 0	and the second se	0	0	0	0	1	1	0	0	0	0	1	1
SC SCHOLAR 0	NT FREESHI	0	0	0	0	1	1	0	0	0	0	1	1
SCFREESH 0 0 0 0 3 3 0 0 0 3 ST SCHOLAR 0	NTSCHOLER	0	0	0	0	0	0	0	0	0	0	0	0
ST SCHOLAR 0	SC SCHOLAR	0	0	0	0	0	0	0	0	0	0	0	0
ST FREESH 0	SC FREESHI	0	0	0	0	3	3	0	0	0	0	3	3
SBC SCHOLA 0	ST SCHOLAR	0	0	0	0	0	0	0	0	0	0	0	0
SBC FREESH 0	ST FREESHI	0	0	0	0	0	0	0	0	0	0	0	0
NRL 0				0		-	0	0	0	0	0	0	0
FORIGNER 0<		-					0	0	0	0	0	0	0
STC 0	and an and a second sec								· · · ·	0	0	0	0
PTC 0								-			0	0	0
EX-SERVICE 0												0	0
FEG. 0	and an and a second sec					-	0	0	0	0	0	0	0
SAARC 0 <td>and the second se</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td>	and the second se						0	0	0	0	0	0	0
SCNT/ST/S 0							0	0	0	0	0	0	0
SCH-SC/NT/ 0 0 0 0 0 0 0 0 0 0							0	0	0	0	0	0	0
							0	0	0	0	0	0	0
	and the second se			-			0	0	0	0	0	0	0
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HANAGE



SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

6, Koregaon Road, Pune – 411001. Ph. 020-26054471/91 Fax: 020-26054481 Approved by A.I.C.T.E. (Unaided- Private), Affiliated to S. P. Pune University Website: <u>www.svims-pune.edu.in</u> Email: <u>director@svims-pune.edu.in</u>,

Certified by ISO 9001:2015, SPPU Code: IMMP016030 D.T.E. Institute Code: 6614

Annual E-Governance Report 2019-20

Administration:

The Institute went back to VRIDDHI Software for admission formalities of students at the Institute. The Student Data of AY 2018-19 was updated on the same. It helped to generate Fee Receipt, Roll Nos, various reports like Caste wise Summary, Age wise Summary, amongst others.

Finance and Accounts:

The Institute always advocated using online modes of payment. However, the students preferred to pay the fees in cash. With the pandemic, the Institute achieved the objective of doing all the financial transactions on an online basis.

Student Admission and Support:

The Institute was the authorized Facilitation Centre appointed by Directorate of Technical Education (DTE). Accordingly, document verification was done online for all the students who visited the campus.

Online confirmation of admission for each student was done who reported to the Institute through the Centralized Admission Process

The Institute believes in enhancing the scope of E-Governance. With the advent of Covid-19 pandemic, overnight our way of functioning changed. The institute acquired Microsoft License to shift to online mode of teaching. On account of lockdown, the following changes were observed in Student Admission and Support

- a) Online lectures via MS TEAM
- b) Study Material was uploaded on TEAMS.
- c) Home Assignments were done by the students and were uploaded on the Google Form link shared by the Institute.

Examination:

The University decided to conduct the exams in MCQ format on account of pandemic. The faculty developed the database and practice was given to the students. Google Form was used extensively to conduct Mock MCQ Test.

It is proposed to enhance the scope of e-governance in upcoming years.

lanvour Dr. B H.Nanwani

Director DR. B. H. NANWANI

DIRECTOR DIRECTOR SEGNE ASMENI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS SEGNE ASMENI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS



CHAIRPERSON R.A. Vaplam

SADHU VASWANI MISSION

Admission Fee Summary for 2019-20

							UDIES FOR G	IRLS			Entre	r Academic \	Year 20
Cu	rrent Transaction Date	Current	Admission	Status	Statistical	Report (Cla	ss Wise)	Caste C	Category Wis	se Summary	Fee	Category W	ise Summary
	Admission	Fee Summ	ary	14]	1	Library Status				8	linhday	
			Grant	1 1111		Non-Grant			P.N.G.	1		Total	
	Particulars	Actual	Received	Pending	Actual	Received	Pending	Actual	Received	Pending	Actual	Received	Pending
	M.B.AI (REGUL	0	0	0	4031349	4125685	0	0	0	0	4031349	4125685	0
	OPEN - MS	0	0	0	2052549	2052549	0	0	0	0	2052549	2052549	0
1	CPEN - OMS	0	0	0	984132	984132	0	0	0	0	984132	984132	0
	E.B.C.	0	0	0	621820	716156	0	0	0	0	621820	716156	0
	OBC SCHOLA	0	0	0	248728	248728	0	0	0	0	248728	248728	0
	NT SCHOLER	0	0	0	31030	31030	0	0	0	0	31030	31030	0
	SC SCHOLAR	0	0	0	77575	77575	0	0	0	0	77575	77575	0
. I	SC FREESHI	0	0	0	15515	15515	0	0	0	0	15515	15515	0
	M.B.AII (REGU	0	0	0	3598333	3598333	0	0	0	0	3598333	3598333	0
- [OPEN - MS	0	0	0	2386648	2386648	0	0	0	0	2386648	2386648	0
1	OPEN - OMS	0	0	0	682776	682776	0	0	0	0	682776	682776	0
	E.B.C.	0	0	0	462308	462308	0	0	0	0	462308	462308	0
1	OBC FREESH	0	0	0	42028	42028	0	0	0	0	42028	42028	0
	NT FREESHI	0	0	0	8191	8191	0	0	0	0	8191	8191	0
-	SC FREESHI	0	0	0	16382	16382	0	0	0	0	15382	16382	0
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	Total=>	0	0	-	7629682		0	0	0	0	7629582		

Library Status for 2019-20

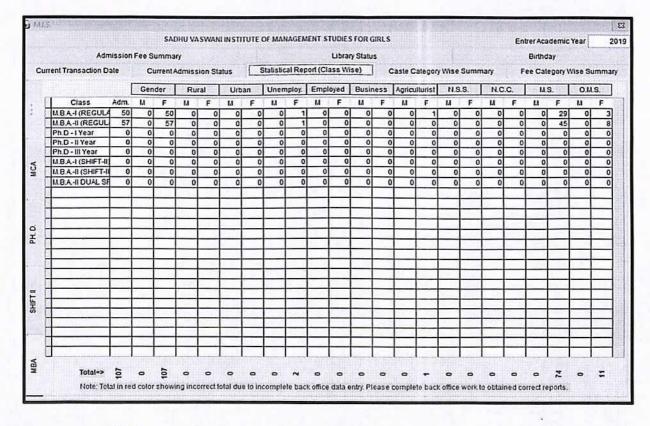
SADHU VA SWANI IN STIT		EntrerA	cademic Year 2
rrent Transaction Date Current Admission Status			ategory Wise Summar
Admission Fee Summary		Library Status Birth	hday
Particulars	No.	Particulars	Amount
MEMBERS		PURCHASED BOOKS (Actual Cost)	
Student	449	This Year's Text	2949.00
Employee	34	This Year's Reference	103743.00
Other		This Year's Total	106692.00
Total	483	Overall Text	130697.00
		Overall Reference	1908074.16
CIRCULATION		Overall Total	2300441.16
Today's Issued		PURCHASED BOOKS (Discounted Cost)	2000441.10
Today's Reference Work		This Year's Text	2949.00
Today's Circulation		This Year's Reference	90635.15
Overall issued	980	This Year's Total	93584.15
Overall Reference Work		Overall Text	127018.00
Overall Circulation	981	Overall Reference	1526609.17
		Overall Total	1893256.34
PURCHASED BOOKS (Count)			1893206.34
This Year's Text	3	GRATIS BOOKS (Actual Cost)	
This Year's Reference	256	This Year's Text	
This Years Total	259	This Year's Reference	
Overall Text	429	This Year's Total	
Overall Reference	4962	Overall Text	
Overall Total	6235	Overall Reference	83515.00
		Overall Total	83921.00
GRATIS BOOKS (Count)			03021.00
This Year's Text	10	PURCHASED & GRATIS PERIODICALS (Cost)	
This Year's Reference	17	Overall National	42758.00
This Year's Total	10	Overall International	17110.00
Overall Text	10	Overall Total	59868.00
Overall Reference	539		09008.00
Overall Total	641		



Admission Status for 2019-20

			SAU	NU VASVI	ANIMSI	ITUTE OF I	AAAAGEI	MENT STL	DIESTOI	CORLS				Ei	ntrer Acad	temic Yea	r2
	Admis	sion Fee	Summary	1				L	library Sta	atus					Birthda	ly .	
rent	Transaction Date		CurrentAc	mission	Status	Stati	stical Re	port (Clas	s Wise)	Ca	ste Cate	gory Wise	Summa	ry I	Fee Cate	gory Wise	Summa
			Gra	ant			Non-	Grant			1.9	I.G.	5-1-1-11	1	To	otal	
T	Class	Strength	Active	Cancel	Vacant	Strength	Active	Cancel	Vacant	Strength	Active	Cancel	Vacant	Strength	Active	Cancel	Vacant
111	B.A.I (REGULAR		0	0	0	60	50	6	10	0	0	0	0	60	50	6	10
	B.A.II (REGULAR		0	0	0		57	0	3	0	0	0	0		57	0	3
	D-IYear	0	0	0	0	60	0	0	60	0	0	0	0		0	0	60
	h.D - II Year	0	0	0	0	60	0	0	60	0	0	0	0		0	0	60
	h.D - III Year	0	0	0	0	60	0	0	60	0	0	0	0	60	0	0	60
M	B.A.I (SHIFT-II)	60	0	0	60	0	0	0	0	0	0	0	0	60	0	0	60
11	B.A.II (SHIFT-II)	0	0	0	0	60	0	0	60	0	0	0	0	60	0	0	60
M	B.AII DUAL SPE	0	0	0	0	30	0	2	30	0	0	0	0	30	0	2	30
									-	-							
-																	
											_						
-					_												
-				-								-					
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+																	-
-											-			_			_
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+									_								
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-					-	-			_		_			-			
+				1				- 1							-		- 11
-	Total=>	60			Contraction of		-				-						

Statistical Report - Class wise for 2019-20





Caste Category Wise Summary for 2019-20

		SA	DHU VASWA	NIINSTITUT	E OF MANA	GEMENT STU	IDIES FOR GI	RL5			Entre	Academic Ye	ar 201
	Admission	Fee Summ:	ary			L	ibrary Status				B	irthday	
Cur	rent Transaction Date	Current	Admission St	atus	Statistical	Report (Clas	s Wise)	Caste C	ategory Wis	e Summary	Fee	Category Wis	e Summary
			Grant	S		Non-Grant	1		PN.G.			Total	No of the local
1	Particulars	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
1	M.B.AI (REGUL	0	0	0	0	50	50	0	o	ol	0	50	50
16	OPEN	0	0	0	0	37	37	0	0	0	0	37	37
. E	SEBC-MARAT	0	0	0	0	1	1	0	0	0	0	1	1
16	OBC.	0	0	0	0	4	4	0	0	0	0	4	4
1	3.C.	0	0	0	0	6	6	0	0	0	0	6	6
	S.T.	0	0	0	0	0	0	0	0	0	0	0	0
	N.T.B.	0	0	0	0	1	- 1	0	0	0	0	1	1
1	N.T.C.	0	0	0	0	0	0	0	0	0	0	0	0
1	N.T.D.	0	0	0	0	0	0	0	0	0	0	0	0
	VJ.	0	0	0	0	1	1	0	0	0	0	1	1
F	S.B.C.	0	0	0	0	0	0	0	0	0	0	0	0
1	M.B.AII (REGU	0	0	0	0	57	57	0	0	0	0	57	57
1	OPEN	0	0	0	0	47	47	0	0	0	0	47	47
1	SEBC-MARAT	0	0	0	0	0	0	0	0	0	0	0	0
10	0.B.C.	0	0	0	0	6	6	0	0	0	0	6	6
- E	S.C.	0	0	0	0	3	3	0	0	0	0	3	3
80	S.T.	0	0	0	0	0	0	0	0	0	0	0	0
10	N.T.B.	0	0	0	0	0	0	0	0	0	0	0	0
1	N.T.C.	0	0	0	0	0	0	0	0	0	0	0	ő
	N.T.D.	0	0	0	0	0	0	0	0	0	0	0	0
1	LV.	0	0	0	0	1	1	0	0	0	0	1	1
1	S.B.C.	0	0	0	0	0	0	0	0	0	0	0	0
1	Ph.D - I Year	0	0	0	0	0	0	0	0	0	0	0	0
1	OPEN	0	0	0	0	0	0	0	0	0	0	0	0
1	SEBC-MARAT	0	0	0	0	0	0	0	0	0	0	0	0
1	O.B.C.	0	0	0	0	0	0	0	0	0	0	0	0
1	S.C.	0	0	0	0	0	0	0	0	0	0	0	0
	Total=>	0	0	0	0	107	107	0	0	0	0	107	107

Fees Category Wise Summary for 2019-20

		SA	DHU VASWA	NIINSTITUTI	E OF MANA	GEMENT STU	DIES FOR GI	RLS			Entrer	Academic Ye	ar 20
	Admission	Fee Summa	iry			U	ibrary Status				Bi	rthday	
Cu	rrent Transaction Date	Current	Admission St	tatus	Statistical	Report (Clas	s Wise)	Caste C	Category Wis	e Summary	Fee	Category Wis	e Summary
	line and the second		Grant	1		Non-Grant			P.N.G.		an Maria	Total	
1	Particulars	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
ſ	M.B.AI (REGUL	0	0	o	o	50	50	0	0	o	0	50	50
ा	OPEN - MS	0	0	0	0	19	19	0	0	0	0	19	19
ł	OPEN - OMS	0	0	0	0	9	9	0	0	0	0	9	9
1	PROVISSION	0	0	0	0	0	0	0	0	0	0	0	0
ł	OPEN-MS-W	0	0	0	0	0	0	0	0	0	0	0	0
1	MS-TFWS	0	0	0	0	0	0	0	0	0	0	0	0
1	E.B.C.	0	0	0	0	10	10	0	0	0	0	10	10
1	OBC SCHOLA	0	0	0	0	4	4	0	0	0	0	4	4
E	OBC FREESH	0	0	0	0	0	0	0	0	0	0	0	0
1	NT FREESHI	0	0	0	0	0	0	0	0	0	0	0	0
	NT SCHOLER	0	0	0	0	2	2	0	0	0	0	2	2
1	SC SCHOLAR	0	0	0	0	5	5	0	0	0	0	5	5
1	SC FREESHI	0	0	0	0	1	1	0	0	0	0	1	1
t	ST SCHOLAR	0	0	0	0	0	0	0	0	0	0	0	0
1	ST FREESHI	0	0	0	0	0	0	0	0	0	0	0	0
1	SBC SCHOLA	0	0	0	0	0	0	0	0	0	0	0	0
0 i	SBC FREESH	0	0	0	0	0	0	0	0	0	0	0	0
Ĩ	N.R.I.	0	0	0	0	0	0	0	0	0	0	0	0
1	FORIGNER	0	0	0	0	0	0	0	0	0	0	0	0
1	STC	0	0	0	0	0	0	0	0	0	0	0	0
1	PTC	0	0	0	0	0	0	0	0	0	0	0	0
	EX-SERVICE	0	0	0	0	0	0	0	0	0	0	0	0
[F.E.G.	0	0	0	0	0	0	0	0	0	0	0	0
1	SAARC	0	0	0	0	0	0	0	0	0	0	0	0
	SC/NT/ST/S	0	0	0	0	0	0	0	0	0	0	0	0
	SCH-SC/NT/	0	0	0	0	0	0	0	0	0	0	0	0
	M.B.AII (REGU	0	0	0	0	57	57	0	0	0	0	57	57
	Total=>	0	0	0	0	107	107	0	0	0	0	107	107





Director

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

6, Koregaon Road, Pune – 411001. Ph. 020-26054471/91 Fax: 020-26054481 Approved by A.I.C.T.E. (Unaided- Private), Affiliated to S. P. Pune University Website: <u>www.svims-pune.edu.in</u> Email: <u>director@svims-pune.edu.in</u>,

Certified by ISO 9001:2015, SPPU Code: IMMP016030 D.T.E. Institute Code: 6614

Annual E-Governance Report 2020-21

E-governance is the integration of Information and Communication Technology in all the working processes of the Institute. It aims to minimize the manual efforts and improve communication, create transparent systems, and to be cost and time effective. The success of any such initiative will then depend on the translation of such ideas/requirements into processes, which will be followed by its effective implementation.

SVIMS keeps pace with the recent applications of e-governance in terms of various functions being performed digitally through internet. The necessary infrastructure is provided by the Parent Body – Sadhu Vaswani Mission, and partly by the affiliating University – Savitribai Phule Pune University, State Government agencies, AICTE, etc.

Planning and Development

Online official communications regarding planning and development are realized through emails and messages. Proposals for infrastructural development, seminars & workshops, various grants and scholarships are prepared and submitted online to concerned organisations including state government and sanctions are obtained through the same mode. Necessary budget allocations for various schemes including research projects are also realized digitally through net-banking and other online modes. Various MIS modules are an integral part of the data and information transfer process between the Institute and the University, State Government Agencies, etc. The following main organisational assignments are carried out online-

- · Working with various web-based MIS modules,
- · Communication through e-mails to State Government and other agencies,
- Proactive disclosure of ceaseless information on its website.
- Large scale computerisation.
- · Conduction of computer awareness programs for teachers and students,
- Management of e-library

Proper training for working on different user interfaces is organised throughout the year. Apart from maintaining online MIS & other data formats up-to-date and keeping hardware and software inventory of Institute up-to-date & accurate, new proposals for conduction of online courses and development of IT based infrastructure is also initiated by the Institute. A dedicated WhatsApp Group has been created at institution level for sharing orders, information, direction and discussion on a common platform.



Student Admission & Support

The admission process is governed by Directorate of Technical Education (DTE), Maharashtra.

- E-Scrutiny Document Verification of prospective students on https://cetcell.mahacet.org, being the authorized Facilitation Centre.
- Centralized Admission Process (CAP) ensures that the Online Confirmation of Admission is done on the CET Portal - <u>https://cetcell.mahacet.org</u>
- At the Institute level, we have purchased the VRIDDHI Software to manage the student data and provide timely and transparent services to students.
- VRIDDHI Software is used for online admission process via link provided on Institute's website <u>http://svims-pune.edu.in</u> Post online fee deposit, students submit admission form, fee paid receipt and required documents in the Student Section of the Institute. Online admission and support activities include the followings as
- Student Registration on VRIDDHI Portal has data like demographic profile, graduation details, anti-ragging form submission, Aadhar card, fees paid, etc. on an online basis.
- Issue of Bonafide Certificate
- Letters for processing of Loan
- Fee Receipts
- Disclosure of admission rules/schedule on website.
- Verification of documents, payment of fees & other admission formalities.
- Preparation & publication of admission rolls and related statistics.
- Admission related data management through web-based MIS & e-mails.
- Management of different scholarship schemes for students.
- Disclosure of students-centric information/data/materials on website.
- Wi-Fi campus & Availability of internet/e-resources in library.
- Conduction of computer awareness/digital literacy programs for students.
- ICT based teaching in smart classrooms, and
- Maintenance of students' attendance in web-based formats.

For smooth running of academic activities MS TEAMS login credentials is created for all students, faculty and staff at SVIMS.

- Session Plans uploaded on MS TEAMS.
- Timetable announced through WhatsApp groups.
- Assignments, i.e. Continuous and Concurrent Evaluation are uploaded on MS TEAM.
- Student Feedback through Google Forms.



Administration

The Institute believes in the philosophy of going paperless. Only the forms/reports that are to be submitted to regulatory authorities are kept in physical format. Report of Event/activities/seminars, etc. are kept in digital format using open-source Software - Document Management System (DMS) and Event Management System (EMS) to ensure that the data is stored in electronic form and can be retrieved easily.

All internal communication within the Institute is via e-mails. The institutional tasks (list is exhaustive, not inclusive) carried out online as part of our E-governance initiative are

- Supervision of various scholarship schemes.
- Mandatory Disclosures on Website
- Institute Information on Institute Website
- Development of ICT based infrastructure in the Institute.
- Wi-Fi Enabled Campus
- Biometric Attendance System,
- Fully computerised office and academic departments.
- Organization of computer awareness programs.
- Digital Library.
- Salary payment to employees through net-banking.
- Cashless transactions & payments.

Examination

Internal Assessment pattern is through Continuous and Concurrent Evaluation (CCE). The Institute is extensively using the e-resources to preserve the CCE records for three years as per University Norms.

- Database of E-copy of CCE for all courses maintained.
- MCQ through Google Forms.
- Grievance Redressal Mechanism through Google Forms.
- The marks secured are then communicated to the University through the Internal Marks Entry System

For External Assessment

- University Examination fee deposit is initiated online through a software system developed exclusively by Savitribai Phule Pune University.
- Inward of Examination forms, i.e. approving the student's examination form for transferring the data to the University.
- Receipt of hall ticket through Institute Login
- Question papers are received electronically through the QPD.



Finance and Accounts

TALLY is used for recording accounting transactions and preparation of financial statements. Appropriate security measures are in place to ensure confidentiality of data and prevent unauthorized access.

Keeping the philosophy of E-Governance at its core, all financial transactions have become cashless. The salaries of employees including examination remunerations are paid online through NEFT/RTGS and rarely by cheques. All payments to vendors/service providers is executed cashless to maintain transparency and financial accountability in the system. Key highlights:

- Online payment of examination and admission fees by students.
- All kind of payments including salaries to staff-members through NEFT/RTGS.
- Disclosure of Financial Statements on website.
- Conduction of computer awareness programs for office-staff.
- Management of Institute's Bank Accounts with nationalized banks with maintenance of proper ledger at Institute level.

100 Dr. B H.Manwani

Dr. B H Ivanwa Director

DR. B. H. NANWANI DIRECTOR SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS 5, KOREGADII ROAD, PUNE-411 601



CHAIRPERSON R. A. Vascoran SADHU VASWANI MISSION

			010 44314	annomer	L VI MANA	GEMEAT AN	UDIES FOR G	NL 5			Entre	r Academic Y	'ear :
rrent Trans:	action Date	Current	Admission S	Status	Statistical	Report (Clas	ss Wise)	Caste C	Category Wis	e Summary	Fee	Category W	ise Summa
	Admission	Fee Summ	ary		Seen we		Library Status	1			B	inhday	
	[Grant			Non-Grant		- Frank - (+ Galanti	P.N.G.	and the second second	100 martin	Total	
Pa	rticulars	Actual	Received	Pending	Actual	Received	Pending	Actual	Received	Pending	Actual	Received	Pending
M.B.A1 (REGUL	0	0	0	5771044	5771044	0	0	0	0	5771044	5771044	0
OPEN	- OMS	0	0	0	1138392	1138392	0	0	0	0	1138392	1138392	0
OPEN	-MS-W	0	0	0	2141796	2141796	0	0	0	0	2141796	2141796	0
MS-TF	WS	0	0	0	59379	59379	0	0	0	0	59379	59379	0
E.B.C.		0	0	0	1968057	1968057	0	0	0	0	1968057	1968057	0
OBCS	SCHOLA	0	0	0	364455	364455	0	0	0	0	364455	364455	0
NT SC	HOLER	0	0	0	39586	39586	0	0	0	0	39586	39586	0
SC SC	CHOLAR	0	0	0	59379	59379	0	0	0	0	59379	59379	0
M.B.AII	(REGU	0	0	0	3656375	3636375	20000	0	0	0	3656375	3636375	20000
OPEN		0	0	0	2825571	2805571	20000	0	0	0	2825571	2805571	20000
EB.C.		0	0	0	481656	481655	0	0	0	0	481656	481656	0
the second se	SCHOLA	0	0	0	240828	240828	0	0	0	0	240828	240828	0
NT SC	HOLER	0	0	0	13540	13540	0	0	0	0	13540	13540	0
SCSC	CHOLAR	0	0	0	94780	94780	0	0	0	0	94780	94780	0
Ph.D - IY	'ear	0	0	0	579050	579050	0	0	0	0	579050	579050	0
OPEN	I-1.1S	0	0	0	472950	472950	0	0	0	0	472950	472950	0
OPEN	-OMS	0	0	0	106100	106100	0	0	0	0	106100	106100	0
Ph.D - III	Year	0	0	0	35000	35000	0	0	0	0	35000	35000	0
OPEN	I-US	0	0	0	35000	35000	0	0	0	0	35000	35000	0
M.B.AII	DUAL	0	0	0	50000	50000	0	0	0	0	50000	50000	0
OPEN	I-MS	0	0	0	50000	50000	0	0	0	0	50000	50000	0
	Total=>	0	0	0	1009146	1007146	20000	0	0	0	1009146	1007146	20000

Admission Fee Summary for 2020-21

Library Status for 2020-21

	SADHU VASWANI INSTITU	ITE OF MANAGEMENT ST	UDIES FOR GIRLS		Entrer Academic Year
Cu	rrent Transaction Date Current Admission Status	Statistical Report (Cla	iss Wise) Casle Ca	legory Wise Summary	Fee Category Wise Summa
	Admission Fee Summary		Library Status		Birthday
1	Particulars	No.		Particulars	Amount
1	MEMBERS	1	PURCHASED BOOKS	(Actual Cost)	
31	Student	449	This Year's Text	1	
1	Employee	34	This Years Reference	:0	and the second
	Other		This Year's Total		
	Total	483	Overall Text		130697.00
			Overall Reference		1908074.16
21	CIRCULATION		Overall Total		2300441.16
	Today's Issued		PURCHASED BOOKS	(Discounted Cost)	
1	Today's Reference Work		This Years Text		
Ì	Todays Circulation		This Year's Reference	ce	
	Overall Issued	980	This Year's Total		
1	Overall Reference Work		Overall Text		127018.00
	Overall Circulation	981	Overall Reference		1526609.17
			Overall Total		1893256.34
	PURCHASED BOOKS (Count)				
	This Year's Text		GRATIS BOOKS (Actua	(Cost)	
31	This Year's Reference		This Year's Text		
	This Year's Total		This Year's Referen	ce	and the second
	Overall Text	429	This Year's Total		
	Overall Reference	4962	Overall Text		
	Overall Total	6236	Overall Reference		83515.00
			Overall Total		83921.00
	GRATIS BOOKS (Count)				
	This Year's Text		the second s	S PERIODICALS (Cost)	
	This Year's Reference	89	Overall National	the set of the set	42758.00
	This Year's Total	178	Overall International		17110.00
	Overall Text	10	Overall Total	THE REAL PROPERTY.	59868.00
5	Overall Reference	539		and the second second	and the second
-	Overall Total	641		the second se	a state and the second second second



Admission Status for 2020-21

			SAD	HUVASW	ANIINST	TUTE OF N	MANAGER	MENT STU	DIESFO	RGIRLS				E	ntrer Acar	demic Year	ar 2
	Admiss	ion Fee !	Summary	y				t	Library Sta	atus					Birthda	ау	
Cun	rent Transaction Date	C	CurrentAr	dmission	Status] Stat	istical Re	eport (Clas	s Wise)	Ca	aste Cate	gory Wise	a Summa	лу	Fee Cate	gory Wise	Summa
	Г	ALC: NO	Gra	ant			Non-	-Grant	(HILL)	1	P.t	N.G.		1	T	otal	AUG
T	Class S	Strength	Active	Cancel	Vacant	Strength	Active	Cancel	Vacant	Strength	Active	Cancel	Vacant	Strength	Active	Cancel	Vacant
1	M.B.AI (REGULAR	0	0								0		-				
F	M.B.AII (REGULAR	0	0				47		13		0	-	-				
T	Ph D - I Year	0	0				11				0			_		-	
17	Ph.D - II Year	0	0	0	0		0				0	-	-	_			
17	Ph D - III Year	0	0	0	0	60	1	0			0						
1	M.B.AI (SHIFT-II)	60	0	0	60	0	0	0	0	0 0	0					-	
F	M.B.A-II (SHIFT-II)	0	0	0	0		0	0 0	60	0 0	0	0	0				
L	M.B.A-II DUAL SPE	0	0	0	0	30	2	0	28	8 0	0	0	0			0	
-					\square		\square'					\square			\square		
-				<u> </u>			<u> </u>	\vdash	<u> </u>	$ \longrightarrow $	$ \longrightarrow $	\square			\square		
F			<u> </u>	<u> </u>	\vdash	├ ──┤		\vdash	'			<u> </u>	-	1	\square		
1			\rightarrow	—	$ \longrightarrow $					$ \longrightarrow $			-				
T			\rightarrow	$ \longrightarrow $	$ \longrightarrow $								<u> </u>		—		
T				\square	<u> </u>		·'		'	1	,		<u> </u>		$ \square$		<u> </u>
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T					\square							\square			$ \frown $		
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1				-			<u> </u>		<u> </u>							\square	
-				-		$ \longrightarrow $			<u> </u>	$ \longrightarrow $		<u> </u>		1			
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F				-						$ \rightarrow $	-	-	<u> </u>	-			<u> </u>
17			\rightarrow	$ \longrightarrow $	-												<u> </u>
E					\square				[]								
	Total=>	60	0	0	60	456	127	33	329	0	0	0	0	516	127	33	389

Statistical Report - Class wise for 2020-21

	Adm	nission	Fee Su	ımmai	Y							Librar	y Statu	s						C.I.	Birthd		rear	2
Cu	rrent Transaction D	ate	Cu	rrentA	dmiss	ion Sta	atus		Statistic	al Rep	ort (Cl.	ass Wi	se)		Caste C	ategory	Wise	Summ	ary	F			Vise Su	mma
		.[Gen	ter	Rur	al	Urt	an	Unen	ploy.	Empl	oyed	Busin	iess	Agricu	lturist	N.S.	S .	N.C	.C.	M	3.	0.11.	s.]
ŝ	Class	Adm.	M	F	M	F	М	F	M	F	M	F	М	F	М	F	М	F	M	F	M	F	М	F
ŝ	M.B.A.I (REGULA	66	0	66	0	0	0	1	0	23	0	0	0	0	0 0	0	0	0	0	0	0	57	0	9
	M.B.AII (REGUL	47	0	47	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	0	29	0	3
1	Ph.D - I Year	11	5	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0
1	Ph.D - II Year	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
J	Ph.D - III Year	1	0	1	0	0	0	0	0	0	0	0	0	C	0	0	0	0	0	0	0	0	0	0
1	MBA-I (SHIFT-II)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
i	M.B.AII (SHIFT-II	0	0	0	0	0	0	0	0	0	0	0	0	C	0	0	0	0	0	0	0	0	0	0
	M.B.AII DUAL SF	2	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1																								
	Total->	27	5	22	•	0	0	1	0	24	0	0	0	0	0	-	0	-	0	0	-	1	-	2



Caste Category Wise Summary for 2020-21

		SA	DHU VA SWA	NINSTITUT	E OF MANA	GEMENT STU	DIES FOR GI	RLS			Entrer	Academic Ye	ar 20
	Admission	Fee Summa	ary			L	ibrary Status				Bi	inhday	
Cu	rrent Transaction Date	Current	Admission S	tatus	Statistical	Report (Clas	s Wise)	Caste C	alegory Wise	Summary	Fee	Category Wis	e Summan
]		Grant	1	10'remin	Non-Grant		(prid)addr	P.N.G.	l l	- Copietri	Total	HILL
	Particulars	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
	M.B.AI (REGUL	0	0	0	0	66	66	0	0	0	0	66	66
	OPEN	0	0	0	0	57	57	0	0	0	0	57	57
	SEBC-MARAT	0	0	0	0	0	0	0	0	0	0	0	0
	O.B.C.	0	0	0	0	6	6	0	0	0	0	6	6
	S.C.	0	0	0	0	2	2	0	0	0	0	2	2
	S.T.	0	0	0	0	0	0	0	0	0	0	0	0
No.	N.T.B.	0	0	0	0	0	0	0	0	0	0	0	0
	N.T.C.	0	0	0	0	0	0	0	0	0	0	0	0
	N.T.D.	0	0	0	0	0	0	0	0	0	0	0	0
	LV.J.	0	0	0	0	1	1	0	0	0	0	1	1
	S.B.C.	0	0	0	0	0	0	0	0	0	0	0	0
8	M.B.AII (REGU	0	0	0	0	47	47	0	0	0	0	47	47
	OPEN	0	0	0	0	34	34	0	0	0	0	34	34
Q.	SEBC-MARAT	0	0	0	0	1	1	0	0	0	0	1	1
	0.B.C.	0	0	0	0	4	4	0	0	0	0	4	4
	S.C.	0	0	0	0	6	6	0	0	0	0	6	6
	S.T.	0	0	0	0	0	0	0	0	0	0	0	0
	N.T.B.	0	0	0	0	1	1	0	0	0	0	1	1
El Se lo Se lo	N.T.C.	0	0	0	0	0	0	0	0	0	0	0	0
	N.T.D.	0	0	0	0	0	0	0	0	0	0	0	0
ĥ į	LV.	0	0	0	0	1	1	0	0	0	0	1	1
	S.B.C.	0	0	0	0	0	0	0	0	0	0	0	0
	Ph.D - I Year	0	0	0	5	6	11	0	0	0	5	6	11
11	OPEN	0	0	0	5	6	11	0	0	0	5	6	11
	SEBC-MARAT	0	0	0	0	0	0	0	0	0	0	Ő	0
	0.B.C.	0	0	0	0	0	0	0	0	0	0	0	0
	S.C.	0	0	0	0	0	0	0	0	0	0	0	0
	Total=>	0	0	0	5	122	127	0	0	0	5	122	127

Fees Category Wise Summary for 2020-21

	SA	DHU VASWA	NINSTITUT	E OF MANA	SEMENT STU	DIES FOR GU	RLS			Entrer	Academic Ye	ear 2
Admission	Fee Summa	any			Ľ	ibrary Status				Bi	inthday	
Current Transaction Date	Current	Admission Si	tatus	Statistical	Report (Class	s Wise)	Caste C	Category Wise	a Summary	Fee	Category Wis	se Summa
		Grant			Non-Grant	Termine [C. C	P.N.G.			Total	
Particulars	Male	Female	Total	Male	Female	Total	Male	Female	Total	Liale	Female	Total
M.B.AI (REGUL	0	0	0	0	66	66	0	0	0	0	66	66
OPEN - MS	0	0	0	0	0	0	0	0	0	0	0	C
OPEN - OMS	0	0	0	0	9	9	0	0	0	0	9	9
PROVISSION	0	0	0	0	0	0	0	0	0	0	0	(
OPEN-MS-W	0	0	0	0	17	17	0	0	0	0	17	17
MS-TFWS	0	0	0	0	3	3	0	0	0	0	3	
E.B.C.	0	0	0	0	27	27	0	0	0	0	27	2
OBC SCHOLA	0	0	0	0	5	5	0	0	0	0	5	
OBC FREESH	0	0	0	0	0	0	0	0	0	0	0	-
NT FREESHI	0	0	0	0	0	0	0	0	0	0	0	-
NT SCHOLER	0	0	0	0	2	2	0	0	0	0	2	-
SC SCHOLAR	0	0	0	0	3	3	0	0	0	0	3	
SC FREESHI	0	0	0	0	0	0	0	0	0	0	0	
ST SCHOLAR	0	0	0	0	0	0	0	0	0	0	0	
ST FREESHI	0	0	0	0	0	0	0	0	0	0	0	
SBC SCHOLA	0	0	0	0	0	0	0	0	0	0	0	
SBC FREESH	0	0	0	0	0	0	0	0	0	0	0	
NRL	0	0	0	0	0	0	0	0	0	0	0	
FORIGNER	0	0	0	0	0	0	0	0	0	0	0	
STC	0	0	0	0	0	0	0	0	0	0	0	
PTC	0	0	0	0	0	0	0	0	0	0	0	
EX-SERVICE	0	0	0	0	0	0	0	0	0	0	0	
F.E.G.	0	0	0	0	0	0	0	0	0	0	0	
SAARC	0	0	0	0	0	0	0	0	0	0	0	
SC/NT/ST/S	0	0	0	0	0	0	0	0	0	0	0	-
SCH-SC/NT/	0	0	0	0	0	0	0	0	0	0	0	
M.B.AII (REGU	0	0	0	0	47	47	0	0	0	0	47	4
Total=>	0	0	0	5	122	127	0	0	0	5	122	127



Dr. B. H. Nanwani

Director

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

6. Koregaon Road, Pune – 411001. Ph. 020-26054471/91 Fax: 020-26054481 Approved by A.I.C.T.E. (Unaided- Private), Affiliated to S. P. Pune University Website: <u>www.svims-pune.edu.in</u> Email: <u>director@svims-pune.edu.in</u>,

Certified by ISO 9001:2015, SPPU Code: IMMP016030 D.T.E. Institute Code: 6614

Annual E-Governance Report 2021-22

The institute uses the E-Governance Policy to implement it across various areas of operations at SVIMS. This will ensure that there is transparency within the organization.

Admission

The admission process is governed by Directorate of Technical Education (DTE), Maharashtra.

- Document Verification of Students, being the authorized Facilitation Centre
- Online Confirmation of Admission through Centralized Admission Process (CAP)
- Student Registration on VRIDDHI for monitoring all data like demographic profile, graduation details, anti-ragging form submission, Aadhar card, fees paid, etc. on an online basis.

Academics

- MS TEAMS login credentials for all students, faculty and staff at SVIMS.
- Session Plans uploaded on MS TEAMS
- Timetable announced through WhatsApp groups.
- Assignments, i.e. Continuous and Concurrent Evaluation are announced on MS TEAM.
- Student Feedback through Google Forms
- Attendance Monitoring through VRIDDHI

Examination

The Continuous and Concurrent Evaluation (CCE) is extensively using e-resources.

- Database of E-copy of CCE for all courses maintained.
- MCQ through Google Forms
- Grievance Redressal Mechanism through Google Forms

Administration

VRIDDHI software is used extensively for various administrative activities like:

- Providing Bonafide Certificate
- Letters for processing of Loan
- Fee Receipts
- Leaving Certificate



E-Gov Report 2021-22

All internal communication is via e-mails.

Use of open-source Software - Document Management System (DMS) and Event Management System (EMS) to ensure that the data is stored in electronic form and can be retrieved easily.

- Supervision of various scholarship schemes,
- Maintenance & disclosure of comprehensive information on its web-page,
- · Development of ICT based infrastructure in the College,
- · Wi-Fi campus and biometric attendance system,
- Organization of computer awareness programs,
- Management of e-resources in central library & departmental libraries,

Finance and Accounts

TALLY is used for recording accounting transactions and preparation of financial statements. Appropriate security measures are in place to ensure confidentiality of data and prevent unauthorized access.

Keeping the philosophy of E-Governance at its core, all financial transactions have become cashless. The salaries of employees including examination remunerations are paid online through NEFT/RTGS and rarely by cheques. All payments to vendors/service providers is executed cashless to maintain transparency and financial accountability in the system. Key highlights:

- Online payment of examination and admission fees by students.
- All kind of payments including salaries to staff-members through NEFT/RTGS
- · Disclosure of Financial Statements on website.
- · Conduction of computer awareness programs for office-staff,
- Management of Institute's Bank Accounts with nationalized banks.

Website

The website of the Institute acts a mirror of the activities/events happenings within the campus. It is updated on a regular basis.

Dr. B-H Nanwani Director

DR. B. H. NANWANI DIRECTOR SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS 5 KOREGAON ROAD, PUNE-411 001



A. Vajman

SADHU VASWANI MISSION

E-Gov Report 2021-22

		\$4	DHU VA SW	INTERNETITU	TE OF MANA	GEMENT STI	UDIES FOR G	IRLS			Entre	r Academic 1	rear
urrent T	ransaction Date	Current	Admission	Status	Statistical	Report (Clas	ss Wise)	Caste (Category Wis	e Summary	Fee	Category W	ise Summ:
	Admission	Fee Summ	ary]	1	Library Status				B	innday	
		l'in real	Grant			Non-Grant			PNG.			Total	
T	Particulars	Actual	Received	Pending	Actual	Received	Pending	Actual		Pending	Actual	Received	Pending
M.B.	A-I (REGUL	0	0	0	6304465		0	0	o	O	6304465	6409715	Pending
0	PEN - MS	0	0	0	3492127	3492127	0	0	0	0	3492127	3492127	0
0	PEN - OMS	0	0	0	909636	909636	0	0	0	0	909636	909636	0
13	S-TFWS	0	0	0	60591	60591	0	0	0	0	60591	60591	0
E	.B.C.	0	0	0	1271991	1377241	0	0	0	0	1271991	1377241	0
0	BC SCHOLA	0	0	0	448938	448938	0	0	0	0	448938	448938	
N	TSCHOLER	0	0	0	20197	20197	0	0	0	0	20197	20197	
S	C SCHOLAR	0	0	0	100985	100985	0	0	0	0	100985	100985	
M.B.	AII (REGU	0	0	0	5566960	5566960	0	0	0	0	5566960	5566960	0
0	PEN-MS	0	0	0	3197064	3197064	0	0	0	0	3197064	3197064	0
-	S-TFWS	0	0	0	50307	50307	0	0	0	0	50307	50307	0
	B.C.	0	0	0	1956276	1956276	0	0	0	0	1956276	1955276	0
-	BC SCHOLA	0	0	0	279468	279468	0	0	0	0	279468	279468	0
	TSCHOLER	0	0	0	33538	33538	0	0	0	0	33538	33538	0
	C SCHOLAR	0	0	0	50307	50307	0	0	0	0	50307	50307	0
Ph.D) - Il Year	0	0	0	18555	18555	0	0	0	0	18555	18555	0
	PEN - MS	0	0	0	18555	18555	0	0	0	0	18555	18555	0
Ph.0) - III Year	0	0	0	74220	74220	0	0	0	0	74220	74220	0
0	PEN-MS	0	0	0	74220	74220	0	0	0	0	74220	74220	0
													-
-				_									
-										_		_	
	Total=>	0	. 0		1196420	1206945	0	0	0	0	1196420	1206945	0

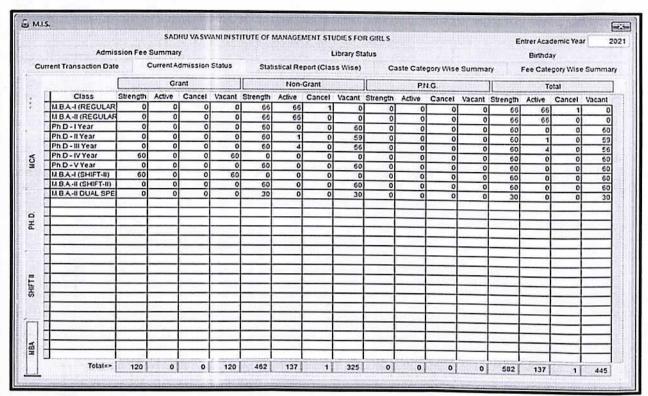
Admission Fee Summary for 2021-22

Library Status for 2021-22

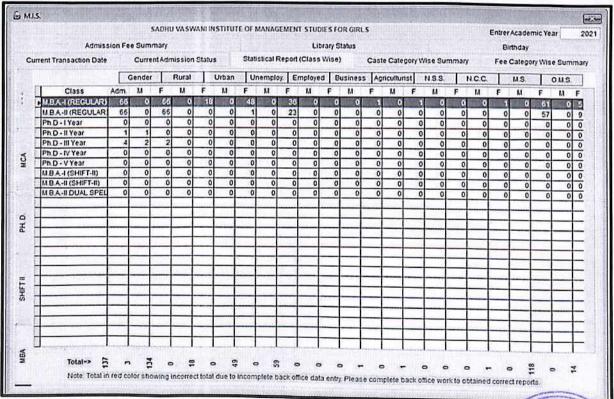
	SADHU VA SWANI IN STIT	UTE OF MANAGEMENT S	TUDIES FOR GIRLS	Entrer Academ	ic Year 202
Current Transaction Date	Current Admission Status	Statistical Report (Cl.	ass Wise) Caste Category Wise Su	mmary Fee Categor	Wise Summary
Admission Fe	e Summary	the second second second	Library Status	Birthday	
0	Particulars	No.	Particulars	1	Amount
MEMBERS			PURCHASED BOOKS (Actual Cost)		
Student		339	This Years Ted		
Employee		25	This Year's Reference		
Other			This Year's Total	and the second second	11
Total		364	Overall Text		16874.00
36	And the second se		Overall Reference		1876233.16
CIRCULATION			Overall Total		1946761.16
Today's Issued			PURCHASED BOOKS (Discounted Co	st)	1040701.10
Today's Reference Work	Charles and the same second		This Year's Text	Contract of the State of the St	10
Today's Circulation			This Year's Reference		1
Overall Issued		980	This Years Total		
Overall Reference Work			Overall Text	le Martine a la construcción de la	17975.50
Overall Circulation		981	Overall Reference		1497905 57
PURCHASED BOOKS (Cou			Overall Total		1575645.34
This Year's Text	nt)			and the second second	
This Year's Reference	and the second		GRATIS BOOKS (Actual Cost)		
This Year's Total	and a second		This Year's Text		and the second second second second
Overall Text	the last state in the last state		This Year's Reference		
Overall Reference	and the second	295	This Year's Total		
Overall Total	the second s	4912	Overall Text		Contraction Contraction
Overall I dal		5871	Overall Reference	and Street and the	83515.00
GRATIS BOOKS (Count)	and the second se		Overall Total	a construction of the second	83921.00
This Year's Text				tone - state and the state	
This Year's Reference			PURCHASED & GRATIS PERIODICALS Overall National	S (Cost)	
This Years Total			Overall International		42758.00
Overall Text	MILLION CONTRACTOR	10	Overall International Overall Total		17110.00
Overall Reference		539	Overali Total		59868.00
Overall Total		641			
		041			

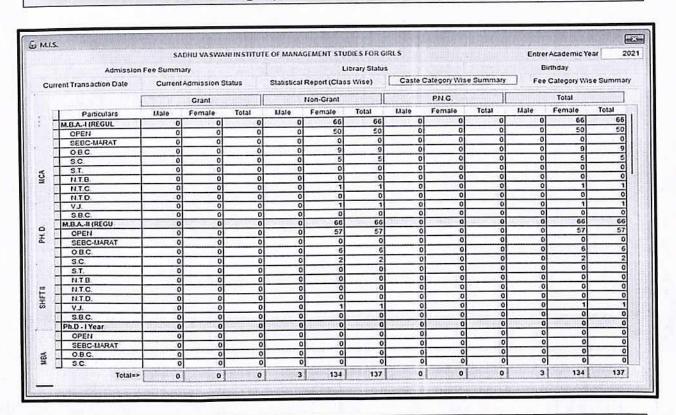
61

Admission Status for 2021-22



Statistical Report - Class wise for 2021-22





Caste Category Wise Summary for 2021-22

Fees Category Wise Summary 2021-22

M.I.S	Proventing of the second second second second		DHU VASWAN	UNINCTITUT	E OF MANA	GEMENT STU	DIES FOR GI	RLS			Fotrer	Academic Ye	ar 20
		SAL	JHU VASVIAL	masmon	, or mound								Contraction of the second
	Admission	Fee Summa	ary			U	ibrary Status				Bir	irthday	
~	rrent Transaction Date	Current	Admission St	tatus	Statistical	Report (Class	s Wise)	Caste C	alegory Wise	a Summary	Fee	Category Wis	e Summary
00	Tell Hansacoon Date	current	Addition of the second second	olu-			15	and the second				-	1
			Grant			Non-Grant		HOISEL 1	P.N.G.			Total	
1	Particulars	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
1	M.B.AI (REGUL	0	0	0	0	C	66	0	0	0	0	66	66
1	OPEN - MS	0	0	0	0		27	0	0	0	0	27	27
	OPEN - OMS	0	0	0	0		7	0	0	0	0	7	7
1	PROVISSION	0	0	0	0		0	0	0	0	0	0	0
1	MS-OPEN	0	0	0	0		0	0	0	0	0	0	0
	MS-TFWS	0	0	0	0		3	0	0	0	0	3	3
5	E.B.C.	0	0	0	0		17	0	0	0	0	17	17
	OBC SCHOLA	0	0	0	0		6	0	0	0	0	6	6
	OBC FREESH	0	0	0	0		0	0	0	0	0	0	0
	NT FREESHI	0	0	0	0		0	0	0	0	0	0	0
	NT SCHOLER	0		0	0		1	0	0	0	0	1	1
-	SC SCHOLAR	0		0	0	and the second se	5	0	0	0	0	5	-5
	SC FREESHI	0		0	0		0	0	0	0	0	0	0
10	ST SCHOLAR	0		0	0		0	0	0	0	0	0	0
	ST FREESHI	0		0	0		0	0	0	0	0	0	0
3	SBC SCHOLA	0		0	0		0	0	0	0	0	0	0
	SBC FREESH	0		0	0		0	0		0	0	0	0
	NRL	0		0	0		0	0		0	0	0	0
-	FORIGNER	0		0	0		0	0		0	0	0	0
	STC	0		0	0		0	0		0	0	0	0
5	PTC	0		0	0		0	0		0	0	0	. 0
	EX-SERVICE	0		0	0		0	0		0	0		0
	F.E.G.	0		0	0		0	0		0	0		0
	SAARC	0		0	0		0	0		0	0		0
	SC/NT/ST/S	0		0	0		0	0		0	0	0	0
5	SCH-SC/NT/	0		0	0		0	0		0	0	0	0
MBA	M.B.AII (REGU	0	0	0	0	66	66	0	0	0	0	66	66
	Total=>	0	0	0	3	134	137	0	0	0	3	134	137





SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

6, Koregaon Road, Pune – 411001. Ph. 020-26054471/91 Fax: 020-26054481 Approved by A.I.C.T.E. (Unaided- Private), Affiliated to S. P. Pune University Website: <u>www.svims-pune.edu.in</u> Email: <u>director@svims-pune.edu.in</u>,

Certified by ISO 9001:2015. SPPU Code: IMMP016030 D.T.E. Institute Code: 6614

Annual E-Governance Report 2022-23

E-Governance is extensively practiced at SVIMS through Software Acquired or Developed Inhouse.

Administration:

The Institute applied to AICTE for introduction of the MCA Programme from AY 2022-23. The visit was conducted on an online basis. All the documents were shown electronically to the committee members that were accepted. The Institute received the approval to commence the MCA Program.

For conducting the administrative formalities, VRIDDHI is used by the faculty and staff for generating reports like:

- a) Generation of Reports Based on Requirement
- b) Religion wise Summary of Students
- c) Category wise Summary of Students
- d) Age wise Summary of Students
- e) Aadhar Card Details of Students
- f) Anti Ragging Form Submission Register
- g) Birth Date Register
- h) Bonafide Certificate
- i) Recording Student Attendance and Summary thereof
- j) Leaving Certificate

Besides this, the Institute uses WhatsApp extensively for declaring the Timetable and giving information related to Events, Exam Forms, Announcement of Certificate Courses, etc.

Data Management System (DMS):

The software developed in-house is used for storing and retrieving all the documents electronically like MOU, University Results, Meeting Records, etc. Therein Event Management System (EMS) stores and retrieves all the data related to events electronically like – Photos, Videos, Attendance, Guest Profile, Website Report, etc.

Finance and Accounts:

The Finance & Accounts Department uses the TALLY Software for generation of vouchers and year end reports:



- a) Cash Flow
- b) Working Capital
- c) Ledger Balances
- d) Receipts and Payments A/c
- e) Income & Expenditure A/c
- f) Balance Sheet
- g) Ratio Analysis

All the transactions are done on an online basis. The students pay the fees through NEFT/RTGS or by using QR Code. Similarly the payments are done by the Institute through extensive use of Internet Banking.

Student Admission and Support:

MBA and MCA admission process is governed through DTE, Maharashtra.

- 1. Document Verification of students done online being the authorized Facilitation Centre.
- 2. Confirmation of admission through online process for students admitted to MBA and MCA Programme through the Centralized Admission Process (CAP).

ABC ID created by students on Ministry of Education Portal.

VRIDDHI Software was acquired in 2016 to aid in database management of students. During the admission process, it is used for the following:

- a) Student Admission Form
- b) Admission Receipt
- c) Admission Register
- d) Subject wise Register
- e) Fee Collection
- f) Fee Receipt
- g) Current Admission Status
- h) Date & Caste Category wise Summary Report
- i) Class wise Statistical Report
- j) Admission Fees Collection Category Based
- k) Roll Call Register Interface
- 1) Roll Call Register with Student Admission Status

Microsoft

- a) MS TEAM credentials created for each incoming batch.
- b) Internal communication via email with staff and students.
- c) Study Material shared with students.
- d) Online Meeting
- e) Online Lectures
- f) The Institute shifted from Google Form to Microsoft Form for collection of data to ensure that all Student Data is available on one platform. The range of activities include:



- Assignments, i.e. Continuous and Concurrent Evaluation are announced on MS TEAM.
- Submission of Soft Copy of Assignment
- MCQ
- o Grievance Redressal Mechanism For Assignments
- o Selection of Specialization
- o Collection of Summer Internship Data from Students
- Enrolment for various courses
- o Undertaking Feedback from various stakeholders.

Examination:

At the Institute Level, VRIDDHI is used for the following:

- Exam Data Processing Module
- Exam Form Register AY 2022-23 Interface.
- Exam Form Register AY 2022-23 Report.
- Practical Batch Creation
- Batch Wise List of Students

For University Examinations, students fill in the examination form on the University Portal. The forms are acknowledged and 'Inwarded' through the Institute Login.

- a) Hall tickets are received online. Corrections, if any, are done online by the Institute.
- b) Internal Marks entered on SPPU Internal Marks Entry System electronically.
- c) Question papers for examination are received electronically.
- d) Absentee Report for each exam filed online.
- e) Students Result declared through their login.
- f) Form for Revaluation to be filled online by the students.

Others:

The Institute is having CCTV Surveillance throughout the campus. The Management has sanctioned revamping and upgrading the System on all other floors.

We are going in for Accreditation Management Solution. It is a one stop platform which helps to streamline the teaching learning process and collect data systematically for any accreditation body.

Janua Dr. B.H.Nanwani

Director

DR. B. H. NANWANI DIRECTOR SADHU VASWANI HISTHUTE OF MANAGEMENT STUDIES FOR GIRLS 6 KOREGAON ROAD, PUNE-411 001



CHAIRPERSON R. A. Vars le an

SADHU VASWANI MISSION

-			-		11-11-14-14							r Academic 1	iear [
Cui	rent Transaction Date	Current	Admission 3	Status	Statistical	Report (Cla	ss Wise)	Caste (Category Wis	e Summary	Fee	Category W	ise Summ
1	Admission	Fee Summ:	ary			1	library Status				B	inthday	
			Grant	Thursday.	all the star	Non-Grant		a greebrates a	P.N.G.			Total	
E	Particulars	Actual	Received	Pending	Actual	Received	Pending	Actual	Received	Pending	Actual	Received	Pending
	M.B.AI (REGUL	0	0	0	5228294	5203371	79548	0	0	0	5228294	5203371	7954
16	OPEN - MS	0	0	0	1943220	1853672	79548	0	0	0	1943220	1863672	7954
	OPEN - CIUS	0	0	0	650240	650240	0	0	0	0	650240	650240	1924
	OPEN-LIS-W	0	0	0	129548	129548	0	0	0	D	129548	129548	
1	MS-TFWS	0	0	0	40594	40594	0	0	0	0	40594	40594	
	E.B.C.	0	0	0	2247690	2302315	0	0	0	0	2247690	2302315	
1	OBC SCHOLA	0	0	0	74923	74923	0	0	0	0	74923	74923	
E	NT SCHOLER	0	0	0	40594	40594	0	0	0	0	40594	40594	
	SC SCHOLAR	0	0	0	81188	81188	0	0	0	0	81188	81188	
ΞĒ	SBC SCHOLA	0	0	0	20297	20297	0	0	0	0	20297	20297	
1	M.B.AII (REGU	0	0	0	5895984	5899984	0	0	0	0	5895984	5899984	-
	OPEN - MS	0	0	0	122964	126964	0	0	0	0	122964	125954	1.1021
(È	OPEN - OMS	0	0	0	761784	761784	0	0	0	0	761784	761784	
L	OPEN-MS-W	0	0	0	3274100	3274100	0	0	0	0	3274100	3274100	
1	MS-TFWS	0	0	Ő	35426	35426	0	0	0	0	35426	35425	
1	EBC.	0	0	0	1161398	1161398	0	0	0	0	1161398	1161398	
ìĒ	OBC SCHOLA	0	0	0	434034	434034	0	0	0	0	434034	434034	
1	NT SCHOLER	0	0	0	17713	17713	0	0	0	0	17713	17713	
	SC SCHOLAR	0	0	0	88565	88565	0	0	0	0	83565	88565	
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	Total=>	0	0	0	1112427	1110335	79548	0	0	0	1112427	1110335	79548

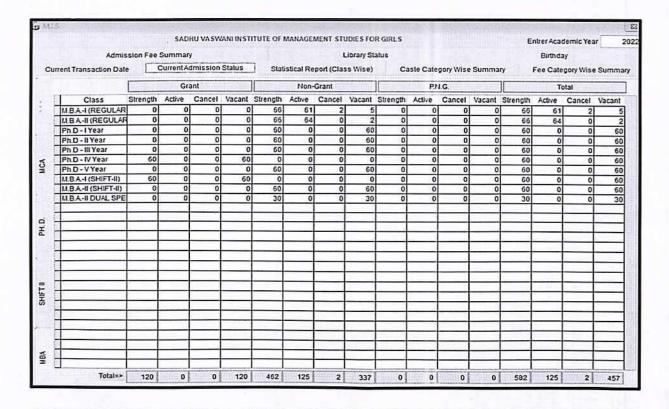
Admission Fee Summary for 2022-23

Library Status for 2022-23

	SADHU VASWANI INSTIT	UTE OF MANAGEMENT S	TUDIES FOR GIRLS	Entrer Academic Year
urrent Transaction Date	Current Admission Status	Statistical Report (CI	ass Wise) Caste Category Wise Summary	Fee Category Wise Summ:
Admission	Fee Summary		Library Status	Birthday
T	Particulars	No.	Particulars	
MEMBERS		1	PURCHASED BOOKS (Actual Cost)	Amount
Student		449	This Year's Text	109212.00
Employee		34	This Year's Reference	29093.00
Other			This Year's Total	346321.00
Total		483	Overall Text	130597.00
			Overall Reference	1908074.16
CIRCULATION			Overall Total	2300441.16
Today's issued			PURCHASED BOOKS (Discounted Cost)	2300441.16
Today's Reference Wo	irk		This Year's Text	104431.50
Today's Circulation			This Year's Reference	25955.60
Overall Issued	States and the second second	980	This Year's Total	310252.00
Overall Reference Wo	ĸ		Overall Text	127018.00
Overall Circulation	The state of the state of	981	Overall Reference	1526609 17
			Overall Total	1893256.34
PURCHASED BOOKS (C	ount)			1055250.54
This Year's Text		122	GRATIS BOOKS (Actual Cost)	
This Year's Reference		43	This Year's Text	
This Year's Total	a second second second second	347	This Year's Reference	
Overall Text		429	This Year's Total	
Overall Reference		4962	Overall Text	
Overall Total		6235	Overall Reference	83515.00
			Overall Total	83921.00
GRATIS BOOKS (Count)				
This Year's Text		in the second	PURCHASED & GRATIS PERIODICALS (Cost)	
This Year's Reference	and the state of the	and the second se	Overall National	42758.00
This Year's Total			Overall International	17110.00
Overall Text		10	Overall Total	59868.00
Overall Reference	Contraction of the second second	539		
Overall Total	N Constant of the second se	641		



Admission Status for 2022-23



Statistical Report - Class wise for 2022-23

	Adm	nission	Fee S	umma	~							Libra	y Statu								Birthda			1000
	a fair a start a start of							-					10.00 mil	1								C. Carlo		
ur	rent Transaction D	ale	Cu	urrentA	dmiss	ion St	atus		Statistic	al Rep	on (Cl	ass Wi	Se)	0	aste C	ategor	Wise	Summ	ary	F	ee Cate	gory V	lise SL	mmaŋ
		[Gen	der	Ru	al	Urb	an	Unem	ploy.	Empl	oyed	Busi	ness	Agricu	Iturist	N.S	S.	N.C	.C.	M.S	I.	0.14	S.
I	Class	Adm.	М	F	M	F	М	F	М	F	М	F	М	F	M	F	М	F	М	F	M	F	M	F
[M.B.A.I (REGULA	61	0	61	0	15	0	26	0	30	0	0	0	1	0	1	0	1	0	1	0	58	0	2
1	M.B.A-II (REGUL	64	0	64	0	18	0	46	0	36	0	0	0	0	0	1	0	9	0	0	0	59	0	5
1	Ph.D - I Year	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1	Ph.D - II Year	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1	Ph.D - III Year	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Í.	Ph.D - IV Year	0	0	0	0	0	0	0	0	0	0	0	0	0		0	0	0	0	0	0	0	0	0
Ī	Ph.D - V Year	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	M.B.A.I (SHIFT-II)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1	M.B.AII (SHIFT-II	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	M.B.AII DUAL SP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
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E-Gov Report 2022-23

Caste Category Wise Summary for 2022-23

Admission	Fee Summa	iry			L	ibrary Status				Bi	rthday	
rrent Transaction Date	Current	Admission SI	atus	Statistical	Report (Clas	s Wise)	Caste C	alegory Wise	Summary	Fee	Category Wis	e Sumn
[Grant			Non-Grant	1		P.N.G.	1		Total	tenii (1)
Particulars	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
M.B.AI (REGUL	0	0	0	0	61	61	0	0	0	0	61	6
OPEN	0	0	0	0	44	44	0	0	0	0	44	4
SEBC-MARAT	0	0	0	0	0	0	0	0	0	0	0	
O.B.C.	0	0	0	0	7	7	0	0	0	0	7	
S.C.	0	0	0	0	7	7	0	0	0	0	7	
S.T.	0	0	0	0	0	0	0	0	0	0	0	1.12
N.T.B.	0	0	0	0	1	1	0	0	0	0	1	
N.T.C.	0	0	0	0	1	1	0	0	0	0	1	
N.T.D.	0	0	0	0	0	0	0	0	0	0	0	
V.J.	0	0	0	0	0	0	0	0	0	0	0	
SB.C.	0	0	0	0	1	1	0	0	0	0	1	
M.B.AII (REGU	0	0	0	0	64	64	0	0	0	0	64	
OPEN	0	0	0	0	48	48	0	0	0	0	48	
SEBC-MARAT	0	0	0	0	0	0	0	0	0	0	0	
0.B.C.	0	0	0	0	9	9	0	0	0	0	9	
S.C.	0	0	0	0	5	5	0	0	0	0	5	
S.T.	0	0	0	0	0	0	0	0	0	0	0	
N.T.B.	0	0	0	0	0	0	0	0	0	0	0	-
N.T.C.	0	0	0	0	1	1	0	0	0	0	1	
N.T.D.	0	0	0	0	0	0	0	0	0	0	0	
LV J.	0	0	0	0	1	1	0	0	0	0	1	Cartes
S.B.C.	0	0	0	0	0	0	0	0	0	0	0	
Ph.D - I Year	0	0	0	0	0	0	0	0	0	0	0	-
OPEN	0	0	0	0	0	0	0	0	0	0	0	
SEBC-MARAT	0	0	0	0	0	0	0	0	0	0	0	
0.B.C.	0	0	0	0	0	0	0	0	0	0	0	
S.C.	0	0	0	0	0	O	0	0	0	0	0	
Total=>	0	0	0	0	125	125	0	0	0	0	125	12

Fees Category Wise Summary for 2022-23

SADHU VASWANI INSTITU Admission Fee Summary			anstitut	ITE OF MANAGEMENT STUDIES FOR GIRLS					Entrer Academic Year 20 Birthday				
Current Transaction Date Current Admission Status			atus	Statistical	Report (Clas	s Wise)	Caste Calegory Wise Summary		Fee Category Wise Summary				
		Grant		Non-Grant			P.N.G.			Total			
P	articulars	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
M.B.AI	(REGUL	0	0	0	0	61	61	0	0	0	0	61	61
OPE	N-MS	0	0	0	0	15	15	0	0	0	0	15	15
OPEN	V-OMS	0	0	0	0	5	5	0	0	0	0		5
PRO	VISSION	0	0	0	0	0	0	0	0	0	0		0
OPEI	4-MS-W	0	0	0	0	1	1	0	0	0	0		1
MS-T	FWS	0	0	0	0	2	2	0	0	0	0	2	2
E.B.C		0	0	0	0	30	30	0	0	0	0	-	30
OBC	SCHOLA	0	0	0	0	1	1	0	0	0	0		1
OBC	FREESH	0	0	0	0	0	0	0	0	0	0		0
NTE	REESHI	0	0	0	0	0	0	0	0	0	0	-	0
NTS	CHOLER	0	0	0	0	2	2	0	0	0	0	-	2
	CHOLAR	0	0	0	0	4	4	0	0	0	0		4
	REESHI	0	0	0	0	- 0	0	0	0	0	0	0	0
	CHOLAR	0	0	0	0	0	0	0	0	0	0	0	0
	REESHI	0	0	0	0	0	0	0	0	0	0	0	0
-	SCHOLA	0	0	0	0	1	1	0	0	0	0	1	1
	FREESH	0	0	0	0	0	0	0	0	0	0	0	0
N.R.I		0	0	0	0	0	0	0	0	0	0	0	0
FOR	GNER	0	0	0	0	0	0	0	0	0	0	0	0
STC		0	0	0	0	0	0	0	0	0	0	0	0
PTC		0	0	0	0	0	0	0	0	0	0	0	0
EX-S	ERVICE	0	0	0	0	0	0	0	0	0	0		0
F.E.G		0	0	0	0	0	0	0	0	0	0		0
SAAF	A state of the sta	0	0	0	0	0	0	0	0	0	0		0
	T/ST/S	0	0	0	0	0	0	0	0	0	0		0
-	-SC/NT/	0	0	0	0	0	0	0	0	0	0		0
M.B.AI	I (REGU	0	0	0	0	64	64	0	0	Ó	0		64
Total=>		0	0	0	0	125	125	0	0	0	0	125	125

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E-Governance Policy

	Policy Title: E –	Governance POLICY		
1. A	Administrative Policy Number (APN): (Suggested By IQAC)			
1. B	Functional Area: All aspects of SVIMS operations			
2.	Policy Applies to:	 Students Faculty Office Staff External Stakeholders [Regulatory Bodies, Parents and Public at large] 		
3.	Effective from the Date:	With effect from Academic Year 2021-22		
4.	Brief Description of the Policy	The governance brings about de bureaucratisation of administration, enhances accessibility to data and brings about quick decision making. The Policy details out areas of e – governance, reasons for adoption of e governance, safeguards in the use of ICT tools, safety and privacy issues and financial and other implications as also due diligence in identifying new areas of e governance. Application of IT in governance can help the Institute in expanding its reach and improving its visibility among stakeholders		
5.	Reasons for the policy	 To enhance 'good education' – innovative ways of teaching-learning and monitoring of achievement of academic standards To empower faculty, staff and students to participate in governance. To enjoy benefits and advantages of e – governance in various areas of academics and administration such as: Convenience to stakeholders Enhancing effectiveness [speed and efficiency] whether in academic/administrative work Improving transparency in operations 		

102 | Page

		 d. Making the institute's functioning cost effective e. Introducing Sustainable and environment friendly measures of operations 4. To broadly decide on which areas of administration [E administration] delivery of services/facilities [E services] and participation of stakeholders [E participation] in decision making that will be covered. 5. To decide on training that will be required to implement these changes. 6. Financial feasibility of introducing e governance. 7. To lay down a decision-making structure for before, during and after introduction of e governance.
6.	Process	Refer Annexure
7.	Documentation	
8	Approved by:	Dr. B H Nanwani, Director, SVIMS
9	Responsible Authority	Head of Department
10	Superseding Authority	Director
11	Last Reviewed/ Updated:	
12	References for the policy	NAAC Documents

ANNEXURE

Process of E-Governance

This Section is divided into 2 parts:

- A. Steps to Be Followed for Introduction of E governance.
- B. Areas of academics and operations covered by E governance.

Decisions about e-government typically revolve around **People, Process, Technology and Resources.**

While taking decisions, care must be taken to ensure that the **Process** is simple, efficient, user friendly, sustainable and cost – effective; **People:** the decisions must be aligned to vision and leadership values of commitment and competence; **Technology:** architecture, open standards, reliability, scalability, security must be ensured; **Resources:** holistic, efficient, service – oriented, sustainable and adequate.

Steps

1) Explore new areas of application of ICT in any of the following or related fields:

- Administration
- Academics
- Finance and Accounts
- Student Admission and Support
- Examination

Such exploration is the first step to gaining a competitive edge. This exploration/brainstorming can be done by any faculty member/student/staff. 2) Prepare a proposal outlining:

- Features of ICT tool
- Benefits and suitability for the Institute
- Cost Benefit analysis
- Training required.
- Competitors who are using it
- Period required for implementation.
- AMC
- Credibility of Vendors [Vendor Analysis]
- Address data security and privacy issues
- 3) Present the report to the Director and IQAC
- 4) If found suitable, it will be included in Budget for the ensuing year and management sanctions will be procured.
- 5) Get a buy in from stakeholders for introducing the change.
- 6) Study and present Impact Report

A. Areas of Academics and Operations covered by E-Governance

The institute applies E-Governance in the following broad areas:

- 1) Administration
- 2) Finance and Accounts
- 3) Student Admission and Support
- 4) Examination
- 5) Library

While identifying areas of governance, four factors are kept in mind:

- a) Information: helping to access information by putting information on web-sites.
- b) **Interaction**: allowing stakeholders to enquire about services, procedures etc., and filling up forms and submitting them online.
- c) **Transaction:** allowing payments online.
- d) **Transformation:** a mix of all the above and allowing the stakeholders to participate in governance

Typically, the areas of e governance covered include within its scope:

- Institute to Regulatory Bodies
- Institute to Internal Stakeholders [Staff, Students, Management]
- Institute to External Stakeholders

Specific Areas of E Governance:

The **Website** acts as an information center and is used to showcase the Institute, its programmes, activities, important notices etc. It is in effect a tool for branding and also serves as an instrument for disseminating information to stakeholders as per mandates of regulatory bodies.

Given its importance, the IT Lab in charge along with HOD work on the administration of the website. Important changes made in the architecture/design of Website are done only after the Director's permission. Training is given to the administrative and teaching staff to make important updates on the website.

1) Administration

SVIMS has implemented VRIDDHI ERP Software in the areas of administrative tasks like student enquiries, admissions, subject choices etc.

VRIDDHI offers some options for customisation – like incorporating logo, watermark etc.

Attendance Management Module under VRIDDHI is used by teaching faculty to record attendance and the administrative staff use it to track the attendance.

Monthly reports are generated. Semester End Internal Assessment of the marks is made according to the attendance.

Additionally, an open-source software - **DMS** (Document Maintenance System) system which has been configured and customised to meet institutional needs of storing and retrieving all documents related to institute property, NAAC data and academic and administrative work.

EMS (Event Management System) is designed and used to store and retrieve all the data related to events like – photos, videos, attendance, guest profile, reports, etc.

The administrative staff use Emails for internal communication.

Submission of lesson plans is done through e-mail.

Students are sent reminders about scholarships, fees etc on email and WhatsApp groups.

Time and Attendance Management is done through the biometric machine. This assists in recording absenteeism, and accurate payroll processing.

2) Finance and Accounts

TALLY is used to maintain accounts. Financial Statements are generated through TALLY. Financial Analysis and report generation is possible through TALLY.

All payments are made digitally through NEFT, RTGS, Bank Transfers, QR codes etc. Form 16 for Income Tax are generated on <u>https://www.tdscpc.gov.in/app/login.xhtml</u>

Provident Fund are paid through <u>https://unifiedportal-emp.epfindia.gov.in/epfo/</u> Profession Tax are paid through <u>https://mahagst.gov.in/en/order-dues-payment</u>

3) Student Admission and Support

Admissions are done online through 'State Common Entrance Test Cell, Maharashtra State' Admission Portal

https://cetcell.mahacet.org/CAP landing page 2022/

Students are entitled to manage their admission including cancellation through this portal.

All documents to prove eligibility for admissions including caste certificates etc are done on this portal.

Eligibility processes are done online on Savitribai Phule Pune University Portal <u>https://bcud.unipune.ac.in/root/login.aspx</u>

The final admission at SVIMS is recorded trough VRIDDHI.

Admissions are ratified by DTE and Admission Regulatory Authority and Pravesh Niyantran <u>https://cetcell.mahacet.org/CAP_landing_page_2022/</u>

The Institute's Brochure is displayed on the website that has guidelines for the admission process.

Student Scholarships [Caste based and Economic status] are managed online through MAHADBT -'Aaple Sarkar DBT Portal (Direct Benefit Transfer)' https://mahadbt.maharashtra.gov.in/Login/Login

4) Examination

The institute has developed an online system for conducting CCE where students can view their assessments, total internal assessment marks, lodge grievances etc.

Hall tickets are generated on VRIDDHI for Internal Examination, creation of batches, creation of students' seat numbers, allotment of exam duties etc.

The External Examination process is regulated by the University and thus egovernance policy of the University is adopted in this regard.

Exam related grievances, changes in marks, errors in hall tickets, revaluation etc are done through SPPU portal -

http://www.unipune.ac.in/university files/Reval Online Results online.htm

5) Library Management System

The library manages knowledge, both in print and digital formats. The library is rich in e resources and databases.

We use KOHA – open source software – and has features of cataloguing, Customizable search, Online circulation, Bar code printing etc.

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